



A meeting of the Council will be held in the Civic Hall, Leeds on Wednesday, 17th January, 2024 at 1.30 pm

Members of the Council are invited to attend and transact the following business:

1 Minutes of the last Meeting 5 - 20

To approve the minutes of the Council Meeting held on 15th November 2023.

2 Declaration of Interest

To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.

3 Communications

To receive such communications as the Lord Mayor, the Leader, Members of the Executive Board or the Chief Executive consider appropriate.

4 Deputations

To receive deputations in accordance with Council Procedure Rule 10.

5 Report on the Calculation of the Council Tax and Business Rates Tax Bases for 2024/25 21 - 70

To consider the report of the Chief Officer - Financial Services a) seeking agreement to the proposal that a Long-Term Empty Premium of 100% be levied on dwellings that have remained empty and unfurnished for more than one year rather than the current two years, b) seeking agreement to the 2024/25 council tax bases for Leeds and the parish/town councils set out in the report, c) providing indicative business rates shares for 2024/25 and to request Council to give delegated authority to the Chief Officer – Financial Services to finalise the shares and to submit them in the National Non-Domestic Rates 1 Return 2024/25 on or before 31st January 2024.

6 **Report of the Independent Remuneration Panel** 71 - 82

To consider the report of the City Solicitor presenting to Council the report of the Independent Remuneration Panel (IRP) following a meeting on 11th December 2023 setting out their conclusions and recommendations.

7 **Report on Appointments** 83 - 84

To consider the report of the City Solicitor on appointments.

8 **Report on the Annual Report of the Climate Emergency Advisory Committee** 85 - 98

To consider the report of the Chief Officer Climate, Energy and Green Spaces introducing the Annual Report of the Climate Emergency Advisory Committee, which demonstrates the work of the committee undertaken throughout the 2023/24 municipal year to date.

9 **Executive Questions**

To deal with executive questions in accordance with Council Procedure Rule 11.

10 **Minutes of the Health and Wellbeing Board and the Executive Board** 99 - 120

To receive the minutes in accordance with Council Procedure Rule 2.2(i).

11 **White Paper Motion (in the name of Councillor Buckley) - Transport** 121 - 122

This Council is concerned by the current approach to transport policy in our district centres and the city centre. Instead of making it easier for people to get where they want to go, this administration seems intent on pursuing a “Disconnecting Leeds” strategy which is increasingly ineffective, anti-motorist, and damaging to the local economy.

Proposals to introduce parking charges in Guiseley and Rawdon, Wetherby, and Adel and Wharfedale wards would harm outer areas, discouraging people from visiting our district centres and local attractions. Council is concerned that similar proposals to introduce charges may follow in other district centre car parks in Calverley and Farsley, Ardsley and Robin Hood, and Pudsey. This short-sighted policy comes at a time when the local buses serving outer areas are more unreliable than ever, with timetable changes and cuts to routes that have made travelling to and from these areas of Leeds much more difficult.

Please note: this meeting may be filmed for live or subsequent broadcast via the City Council's website on the internet - at the start of the meeting the Lord Mayor will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council. Generally the public gallery is not filmed. However, by entering the Council Chamber and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the City Solicitor.

Note to observers of the meeting – to remotely observe the meeting please use the link below and click 'link to the view the meeting recording'

[Council and democracy \(leeds.gov.uk\)](http://leeds.gov.uk)

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the clerk.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

Proceedings of the Meeting of the Leeds City Council held
Civic Hall, Leeds on Wednesday, 15th November, 2023

PRESENT: The Lord Mayor Councillor Al Garthwaite in the Chair.

WARD

ADEL & WHARFEDALE

Billy Flynn
Barry John Anderson
Caroline Anderson

ALWOODLEY

Lyn Buckley
Dan Cohen
Neil Buckley

ARDSLEY & ROBIN HOOD

Stephen Holrord-Case
Karen Renshaw
Mike Foster

ARMLEY

Andy Parnham
Alice Smart
James McKenna
BEESTON & HOLBECK

Andrew Scopes
Annie Maloney

BRAMLEY & STANNINGLEY

Tom Hinchcliffe
Kevin Ritchie
Caroline Gruen
BURMANTOFTS & RICHMOND HILL

Nkele Manaka
Luke Farley
Asghar Khan

WARD

CALVERLEY & FARSLEY

Peter Carlill
Andrew Carter
Amanda Carter

CHAPEL ALLERTON

Jane Dowson
Eileen Taylor
Mohammed Rafique

CROSS GATES & WHINMOOR

Pauleen Grahame
James Gibson
Jessica Lennox

FARNLEY & WORTLEY

David Blackburn
Mark Swards
Adrian McCluskey
GARFORTH & SWILLINGTON

Suzanne McCormack
Mark Dobson
Sarah Field

GIPTON & HAREHILLS

Asghar Ali
Salma Arif
Arif Hussain
GUISELEY & RAWDON

Oliver Edwards
Eleanor Thomson
Paul Alderson

HAREWOOD

Ryan Stephenson

Sam Firth

HEADINGLEY & HYDE PARK

Abdul Hannan

Jonathon Pryor

Alison Garthwaite

HORSFORTH

Raymond Jones

Emmie Bromley

John Garvani

HUNSLET & RIVERSIDE

Paul Wray

Mohammed Iqbal

Ed Carlisle

KILLINGBECK & SEACROFT

Katie Dye

John Tudor

David Jenkins

KIPPAX & METHLEY

Michael Millar

Mary Elizabeth Harland

James Lewis

KIRKSTALL

Andy Rontree

Hannah Bithell

Fiona Elizabeth Venner

LITTLE LONDON & WOODHOUSE

Abigail Marshall-Katung

Kayleigh Brooks

Javaid Akhtar

MIDDLETON PARK

Emma Pogson-Golden

Wayne Dixon

Sharon Burke

MOORTOWN

Mahalia France-Mir

Sharon Hamilton

Mohammed Shahzad

MORLEY NORTH

Robert Finnigan

Robert Gettings MBE JP

Andy Hutchison

MORLEY SOUTH

Wyn Kidger

Oliver Newton

Jane Senior

OTLEY & YEADON

Ryk Downes

Colin Campbell

Sandy Edward Charles Lay

PUDSEY

Trish Smith

Simon Seary

Dawn Seary

ROTHWELL

Diane Chapman

Barry Stewart Golton

Conrad Hart-Brooke

ROUNDHAY

Jordan Bowden

Zara Hussain

Lisa Martin

TEMPLE NEWSAM

Nicole Sharp

Debra Coupar

Helen Hayden

WEETWOOD

Julie Heselwood

Izaak Wilson

Emma Flint

WETHERBY

Penny Stables

Norma Harrington

46 Announcements

a) The Lord Mayor welcomed members to this meeting of Full Council and informed Members that due to some technical issues the operation of the microphones, timing lights and the recorded vote system would be different at today's meeting and reminded those present that the meeting was to be streamed live.

b) The Lord Mayor informed Council that the meeting would be adjourned for a short break at an appropriate time in the afternoon.

c) The Lord Mayor made a brief statement around the events in Israel on the 7th October 2023 and the events in Gaza since then and the impact on Communities in the City. The Lord Mayor called for a minutes silence to reflect on the situation in the Middle East.

Council observed a minutes silence.

d) The Lord Mayor extended a warm welcome to journalism students from Leeds Beckett University, a student from the Ruth Gorse Academy and three mayoral student consorts.

e) The Lord Mayor informed Council of some forthcoming events that would be taking place for the Lord Mayor's Charity.

f) The Lord Mayor wished Councillor Hayden a happy birthday.

47 Minutes of the last Meeting

It was moved by Councillor Flint, seconded by Councillor Stephenson and

RESOLVED – That the minutes of the meeting held on 13th September 2023 be approved.

48 Declaration of Interest

There were no declarations of interests.

49 Communications

The Chief Executive informed Council that a response to a Council resolution in September on School Buildings had been received from Baroness Barran, Minister for the School System and Student Finance.

The response had previously been circulated to all Members of Council.

In accordance with Council Procedure Rule 2.2(d) Councillor Pryor shared with Council correspondence from the Department for Education in response to his letter on the situation with regard to school buildings and RAAC in Leeds and Councillor Stephenson replied.

50 Deputations

Four deputations were admitted to the meeting and addressed Council, as follows:-

- 1) Leeds Childrens Mayor
- 2) Baby Basics Leeds
- 3) Walksafe - reducing violence against women and girls.

- 4) *Wellbeing Zones and traffic calming

RESOLVED – That the subject matter in respect of deputations 1 and 2 be referred to the Director of Children and Families for consideration in consultation with the relevant Executive Member, that the subject matter in respect of deputation 3 be referred to the Director of Communities, Housing & Environment for consideration in consultation with the relevant Executive Member and that the subject matter in respect of deputation 4 be referred to the Director of City Development for consideration in consultation with the relevant Executive Member.

*In seconding the resolution in respect of Deputation 4 Councillor Stephenson asked that the relevant ward members be included in any consultation on these matters.

51 Recommendations of the Executive Board - Transpennine Route Upgrade - Transport and Works Act Order Representation

It was moved by Councillor Hayden, seconded by Councillor Lewis and

RESOLVED –

- a) That the Council's overall strategic support for the outcomes proposed from the Leeds to Micklefield element of the Transpennine Route Upgrade be noted..
- b) That the contents of the report and the 'holding objection' (as per Appendix A to the report) submitted by the Council to the Secretary of State in response to Network Rail's application for the Transport and Works Act Order(TWAO) and justifications for this be noted.
- c) That the recommendation of Executive Board of 18th October 2023 for Full Council to approve the submission of a formal objection pursuant to s239 of the Local Government Act 1972 be noted.
- d) That the submission of a formal objection to specific elements of the TWAO pursuant to s239 of the Local Government Act 1972 be approved.
- e) That authority be delegated to the Director of City Development, in consultation with the Executive Member for Sustainable Development and Infrastructure, to continue negotiations with relevant stakeholders to seek to agree the withdrawal of the objection should sufficient agreement on the issues raised be reached.

On the requisition of Councillor Flint and Stephenson the voting on the recommendations were recorded as follows;

YES – 92

Akhtar, Ali, Arif, Bithell, Bowden, Bromley, Brooks, Burke, Carlill, Coupar, Dowson, Dye, Edwards, Farley, Flint, France-Mir, Garvani, Gibson, Grahame, Gruen, Hamilton, Hannan, Harland, Hayden, Heselwood, Hinchcliffe, Holroyd-Case, A Hussain, Z Hussain, Iqbal, Jenkins, Jones, Khan, Lennox, Lewis, Maloney, Manaka, Marshall-Katung, Martin, McCluskey, McKenna, Millar, Parnham, Pryor, Rafique, Renshaw, Ritchie, Rontree, Scopes, Swards, Shahzad, Sharpe, Smart, Taylor, Thomson, Tudor, Venner, Wilson, Wray, Alderson, B Anderson, C Anderson, L Buckley, N Buckley, Amanda Carter, Andrew Carter, Cohen, Flynn, Foster, Harrington, D Seary, S Seary, Smith, Stephenson, Campbell, Chapman, Downes, Golton, Hart-Brooke, Lay, Finnigan, Gettings, Hutchison, Kidger, Senior, Dobson, Field, McCormack, Carlisle, Stables, Dixon and Pogson-Golden.

NO – 0

ABSTAIN - 0

52 Recommendations of the General Purposes Committee - Approval of West Yorkshire Health and Care Partnership Board as a joint committee of Leeds City Council, Council appointments and Terms of Reference

It was moved by Councillor Flint, seconded by Councillor Farley and

RESOLVED –

- a. To establish a joint committee (an integrated care partnership) called the West Yorkshire Health and Care Partnership Board for the area of the Integrated Care Board (ICB) together with the ICB and the other responsible local authorities in the ICB's area.
- b. That the proposed Terms of Reference (attached as Appendix 1 to the report) of the West Yorkshire Health and Care Partnership Board (the "Partnership Board") be approved
- c. That the necessary changes be made to the Council's constitution
- d. That the appointment of one member of the Partnership Board, namely the Council Leader Cllr James Lewis, by General Purposes Committee (subject to Council resolving to approve recommendations a, b and c) be noted.
- e. That the separate appointment of the Chair of the Health and Wellbeing Board Cllr Fiona Venner, and the Council Chief Executive Tom Riordan as members of the Partnership Board, by the Partnership Board be noted.

53 Report on a Leeds Award Nomination

It was moved by Councillor Flint, seconded by Councillor Farley and

RESOLVED – That the recommendation of the Leeds Award Panel to nominate Alford Gardner to receive the Leeds Award, as presented by the report of the City Solicitor be approved.

54 17th January 2024 Council meeting

It was moved by Councillor Flint, seconded by Councillor Stephenson and

RESOLVED – That in accordance with Council Procedure Rule 2.1 agree that the ordinary Council meeting on the 17th January 2024 will start at 1.30pm or at the conclusion of the extraordinary meeting.

55 Report on Appointments

It was moved by Councillor Flint, seconded by Councillor Stephenson and

RESOLVED – That the report of the City Solicitor on appointments be approved, namely;

- a) That Councillor D Seary replace Councillor Smith on the Scrutiny Board (Children & Families).
- b) That Councillor Andrew Carter replace Councillor Robinson on the Scrutiny Board (Strategy and Resources).
- c) That Councillor Robinson replace Councillor Smith on the Corporate Governance and Audit Committee.

56 Report on Plans Panel and Development Plan Panel Annual Report 2022-23

It was moved by Councillor Hayden, seconded by Councillor Gruen and

RESOLVED – That the report of the Chief Planning Officer presenting to Council the 2022-23 Plans Panel and Development Plan Panel Annual Report be received and noted.

At the conclusion of this item Council adjourned from 15.04 to 15.11.

57 Executive Questions

Q1 Councillor C Anderson to the Executive Member (Climate, Energy, Environment and Green Space):-

Can the Executive Member responsible please advise why only Golden Acre Park and The Chevin have been chosen for car parking charges in their recently announced consultation?

The Executive Member (Climate, Energy, Environment and Green Space) replied.

Q2 Councillor Campbell to the Executive Member (Sustainable Development & Infrastructure):-

Given my question to the Executive Member at the last Council meeting and her subsequent answer, below:

Q34 Councillor C Campbell – Last year a number of streets in the centre of Otley were resurfaced. Following completion of the works there were a number of "snagging" issues particularly around street gullies. Despite repeated requests for works to be carried out nothing has happened. Could the Executive Member inform council when the contractor will return and make good the works.

A) Executive Member for Sustainable Development and Infrastructure In the 2022/23 year a total of 22 highway resurfacing schemes were delivered within the Otley & Yeadon ward, using both external contractors and the Highway Services Team. It is expected that all works are delivered to the highest possible standards. However, on occasions some defects occur on schemes that require remedial works. All schemes are inspected, and the relevant contractor has been made aware of the remedial work required. Some remedial works, relating to the street gullies, were carried out last week. Arrangements are currently being made to attend to some further defects, which will be completed at the earliest opportunity. The Highways Asset Manager will contact you directly to provide you with a further update.

Could she give a date when this might happen?

The Executive Member (Sustainable Development & Infrastructure) replied.

Q3 Councillor Marshall-Katung to the Executive Member (Resources):-

Please can the Executive Member update Council on the work undertaken to tackle Hate Crime in the city?

The Executive Member (Resources) replied.

Q4 Councillor Dixon to the Executive Member (Housing):-

Would the ruling Administration agree with the Social Democratic Party that a postponement is needed on the 'right to buy' to protect the properties gained via the councils 'Housing Growth Programme' from sale, in the short term?

The Executive Member (Housing) replied.

Q5 Councillor Dowson to the Executive Member (Communities):-

Please could the Executive Member give an update on the Council and its partners' approach to supporting residents with the cost of living crisis this winter?

The Executive Member (Communities) replied.

Q6 Councillor L Buckley to the Executive Member (Housing):-

Would the Executive Member for Housing please explain to Council why it takes so long for repairs to be carried out on Housing Leeds properties, and why it seems to residents that multiple visits are necessary for the simplest of fixes elongating the issue?

The Executive Member (Housing) replied.

At the conclusion of question time, the following questions remained unanswered and it was noted that, under the provisions of Council Procedure Rule 11.6, written answers would be sent to each Member of Council:-

Q7 Councillor Campbell to the Executive Member (Sustainable Development & Infrastructure):-

Q8 Councillor Thomson to the Executive Member (Economy, Culture and Education):-

Q9 Councillor Finnigan to the Executive Member (Resources).

Q10 Councillor Heselwood to the Executive Member (Housing).

Q11 Councillor Lamb to the Executive Member (Sustainable Development & Infrastructure).

Q12 Councillor Campbell to the Executive Member (Sustainable Development & Infrastructure).

Q13 Councillor Scopes to the Executive Member (Children Social Care and Health Partnerships).

Q14 Withdrawn.

Q15 Councillor Wray to the Executive Member (Climate, Energy, Environment and Green Space).

Q16 Councillor C Anderson to the Executive Member (Sustainable Development & Infrastructure).

Q17 Councillor Campbell to the Executive Member (Climate, Energy, Environment and Green Space).

Q18 Councillor Jenkins to the Executive Member (Adult Social Care, Public Health and Active Lifestyles).

- Q19 Councillor Stables to the Executive Member (Sustainable Development & Infrastructure).
- Q20 Councillor B Anderson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q21 Councillor Golton to the Executive Member (Climate, Energy, Environment and Green Space).
- Q22 Councillor Carlisle to the Executive Member (Sustainable Development & Infrastructure).
- Q23 Councillor C Anderson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q24 Councillor Golton to the Executive Member (Economy, Culture and Education).
- Q25 Councillor Carlisle to the Executive Member (Climate, Energy, Environment and Green Space).
- Q26 Councillor B Anderson to the Executive Member (Housing).
- Q27 Councillor Golton to the Executive Member (Housing).
- Q28 Councillor Stables to the Executive Member (Resources).
- Q29 Councillor C Anderson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q30 Councillor Golton to the Executive Member (Children Social Care and Health Partnerships).
- Q31 Councillor B Anderson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q32 Councillor Golton to the Executive Member (Sustainable Development & Infrastructure) and the Executive Member (Climate, Energy, Environment and Green Space).
- Q33 Councillor Robinson to the Executive Member (Sustainable Development & Infrastructure).
- Q34 Councillor Chapman to the Executive Member (Communities).
- Q35 Councillor C Anderson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q36 Councillor Chapman to the Executive Member (Resources).
- Q37 Councillor B Anderson to the Executive Member (Sustainable Development & Infrastructure).
- Q38 Councillor Chapman to the Leader Of Council.
- Q39 Councillor C Anderson to the Executive Member (Climate, Energy, Environment and Green Space).

- Q40 Councillor Chapman to the Executive Member (Economy, Culture and Education).
- Q41 Councillor Robinson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q42 Councillor Hart-Brooke to the Executive Member (Sustainable Development & Infrastructure).
- Q43 Councillor C Anderson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q44 Councillor Hart-Brooke to the Executive Member (Resources).
- Q45 Councillor B Anderson to the Executive Member (Sustainable Development & Infrastructure).
- Q46 Councillor C Anderson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q47 Councillor Robinson to the Executive Member (Sustainable Development & Infrastructure).
- Q48 Councillor C Anderson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q49 Councillor B Anderson to the Executive Member (Sustainable Development & Infrastructure).
- Q50 Councillor C Anderson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q51 Councillor B Anderson to the Executive Member (Sustainable Development & Infrastructure).
- Q52 Councillor Alderson to the Executive Member (Sustainable Development & Infrastructure).
- Q53 Councillor B Anderson to the Executive Member (Housing).
- Q54 Councillor Robinson to the Executive Member (Housing).
- Q55 Councillor Firth to the Executive Member (Communities).
- Q56 Councillor Firth to the Executive Member (Communities).
- Q57 Councillor Firth to the Executive Member (Communities).
- Q58 Councillor Firth to the Executive Member (Housing).
- Q59 Councillor Firth to the Executive Member (Sustainable Development & Infrastructure).
- Q60 Councillor Firth to the Executive Member (Sustainable Development & Infrastructure).

- Q61 Councillor Firth to the Executive Member (Adult Social Care, Public Health and Active Lifestyles).
- Q62 Councillor Harrington to the Executive Member (Climate, Energy, Environment and Green Space).
- Q63 Councillor Alderson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q64 Councillor Alderson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q65 Councillor Alderson to the Executive Member (Climate, Energy, Environment and Green Space).
- Q66 Councillor Alderson to the Executive Member (Climate, Energy, Environment and Green Space).

58 Minutes of the Health and Wellbeing Board and the Executive Board

It was moved by Councillor Lewis, seconded by Councillor Flint that the minutes be received in accordance with Council Procedure Rule 2.2(i).

RESOLVED – That the minutes be received in accordance with Council Procedure Rule 2.2(i).

Council Procedure Rule 4, providing for the winding up of business, was applied prior to all notified comments on the minutes having been debated.

At the conclusion of this item Council adjourned from 16.18 to 16.45

59 White Paper Motion (in the name of Councillor Lamb) - Transport Levy

In accordance with Council procedure Rule 12.4(b) the white paper in the name of Councillor Lamb was moved by Councillor N Buckley, seconded by Councillor Andrew Carter that this Council welcomes the return to the Council of £17.661m of our money from WYCA's West Yorkshire + Transport Fund reserve.

Council is concerned as to how a pot of over £50m, which could have been used to underwrite ailing public transport services across the region, was left languishing in WYCA's coffers. This includes the following axed or reduced services: 7, 9/9a, 60, 60a, 508, 16, 27, the 47 and 48 services, 64, 81, X84, X85, 87, 427, 630, 966 in Leeds. This is in addition to many other services that have had their frequencies slashed, in addition to route changes meaning that journeys to school and work are no longer possible in many areas of Leeds.

This Council therefore calls upon the Chief Executive to write to the Mayor of West Yorkshire and WYCA to ask that they use the resources available to them to reinstate those vital services which were unnecessarily cut.

An amendment was moved by Councillor Golton, seconded by Councillor Hart-Brooke

In paragraph two, after the number 966 add“, and 444/446”

At the end of the end of the second paragraph, insert a third paragraph:

“Council notes the £70 million made available to Mayor Brabin to deliver a Bus Service Improvement Plan for West Yorkshire bus passengers , delivered via her

West Yorkshire Enhanced Bus Partnership with local private bus operators. Council is disappointed that the £35 million subsidy given to those companies to deliver cheaper 'Mayors Fares' has led to no increase in the number of buses on our streets, instead it has been accompanied by fewer less reliable services. Council also regrets that the remaining £35 million to be spent on improving services is being discussed behind closed doors by the Mayoral Authority and private operators, with chosen routes decided without the involvement of local elected members, making 'devolved' decision making no more locally accountable than Westminster. Council notes the Mayor has recently been allocated a further £13.4 million to add to her Bus Service Improvement Plan."

At the end of the final paragraph add the words "during her term of office."

The amended motion would then read:

This Council welcomes the return to the Council of £17.661m of our money from WYCA's West Yorkshire + Transport Fund reserve.

Council is concerned as to how a pot of over £50m, which could have been used to underwrite ailing public transport services across the region, was left languishing in WYCA's coffers. This includes the following axed or reduced services: 7, 9/9a, 60, 60a, 508, 16, 27, the 47 and 48 services, 64, 81, X84, X85, 87, 427, 630, 966 and 444/446 in Leeds. This is in addition to many other services that have had their frequencies slashed, in addition to route changes meaning that journeys to school and work are no longer possible in many areas of Leeds.

Council notes the £70 million made available to Mayor Brabin to deliver a Bus Service Improvement Plan for West Yorkshire bus passengers, delivered via her West Yorkshire Enhanced Bus Partnership with local private bus operators. Council is disappointed that the £35 million subsidy given to those companies to deliver cheaper 'Mayors Fares' has led to no increase in the number of buses on our streets, instead it has been accompanied by fewer less reliable services. Council also regrets that the remaining £35 million to be spent on improving services is being discussed behind closed doors by the Mayoral Authority and private operators, with chosen routes decided without the involvement of local elected members, making 'devolved' decision making no more locally accountable than Westminster. Council notes the Mayor has recently been allocated a further £13.4 million to add to her Bus Service Improvement Plan.

This Council therefore calls upon the Chief Executive to write to the Mayor of West Yorkshire and WYCA to ask that they use the resources available to them to reinstate those vital services which were unnecessarily cut during her term of office.

A second amendment was moved by Councillor Lewis, seconded by Councillor Coupar

Delete all after:

"This Council welcomes the return to the Council of £17.661m of our money from WYCA's West Yorkshire + Transport Fund reserve."

Replace with:

"Council notes that this money has been reallocated from future capital projects and could not have been used to support bus services. Council notes the cuts to bus services are a direct result of decisions taken by private operators and is one

example of how the current privatised system doesn't put passengers first, and therefore welcomes WYCA's bus reform consultation.

Council welcomes the decision of the West Yorkshire Mayor to return this money to Local Authorities across the region as they continue to face unprecedented budget pressures which are a direct result of the current widespread financial crisis in local government.

Council regrets that Central Government have failed to recognise the crippling financial position Local Authorities are in and calls upon the Chancellor to address the situation in his upcoming Autumn Statement, recognising recent research by the Conservative led County Council Network that one in ten of England's biggest Local Authorities are at risk of bankruptcy."

The amendment in the name of Councillor Golton was declared lost the amendment in the name of Councillor Lewis was carried and upon being put to the vote it was

RESOLVED – That this Council welcomes the return to the Council of £17.661m of our money from WYCA's West Yorkshire + Transport Fund reserve.

Council notes that this money has been reallocated from future capital projects and could not have been used to support bus services. Council notes the cuts to bus services are a direct result of decisions taken by private operators and is one example of how the current privatised system doesn't put passengers first, and therefore welcomes WYCA's bus reform consultation.

Council welcomes the decision of the West Yorkshire Mayor to return this money to Local Authorities across the region as they continue to face unprecedented budget pressures which are a direct result of the current widespread financial crisis in local government.

Council regrets that Central Government have failed to recognise the crippling financial position Local Authorities are in and calls upon the Chancellor to address the situation in his upcoming Autumn Statement, recognising recent research by the Conservative led County Council Network that one in ten of England's biggest Local Authorities are at risk of bankruptcy.

60 White Paper Motion (in the name of Councillor Finnigan) - Community Infrastructure Levy

It was moved by Councillor Finnigan, seconded by Councillor Newton that this Council agrees to campaign for Central Government to increase the percentage of CIL allocated to Parish Councils from a minimum of 15-25% (amount currently dependent on whether or not a Neighbourhood Plan is in place) to a minimum of 50%.

An amendment was moved by Councillor Campbell, seconded by Councillor Chapman

Delete everything after "This Council agrees to campaign for Central Government to increase the percentage of" and replace with

"the neighbourhood portion of CIL, as referenced in the National Planning Practice Guidance, from a minimum of 15-25% (amount currently dependent on whether or not development is in an area of a Parish Council, or whether a Neighbourhood Plan is in place) to a minimum of 50%".

The amended motion would then read

This Council agrees to campaign for Central Government to increase the percentage of the neighbourhood portion of CIL, as referenced in the National Planning Practice Guidance, from a minimum of 15-25% (amount currently dependent on whether or not development is in an area of a Parish Council, or whether a Neighbourhood Plan is in place) to a minimum of 50%.

A second amendment was moved by Councillor B Anderson, seconded by Councillor L Buckley

Delete all after "This Council" and replace with:

"supports the principle that the Strategic Fund element of the Community Infrastructure Levy (CIL) funding should be used to provide infrastructure improvements in the localities most affected by developments, in collaboration with Parish and Town Councils and Community Committees.

"Council calls for a report to Executive Board setting out how such an approach can be implemented in Leeds."

A third amendment was moved by Councillor Hayden, seconded by Councillor Bithell

Delete all after "This Council" and replace with:

"believes that the Conservative government has created a planning system that allows developers to avoid the responsibility of providing local infrastructure, community benefits and affordable housing.

This council supports fundamental reform of the planning system to one which ensures that communities, including those represented by Parish Councils, are given the substantial funds they require to develop the essential infrastructure, such as roads, schools and GP surgeries, to ensure that future developments are sustainable."

The amendments in the name of Councillor Campbell and Councillor B Anderson were declared lost the amendment in the name of Councillor Hayden was carried and upon being put to the vote it was

RESOLVED – That this Council believes that the Conservative government has created a planning system that allows developers to avoid the responsibility of providing local infrastructure, community benefits and affordable housing.

This council supports fundamental reform of the planning system to one which ensures that communities, including those represented by Parish Councils, are given the substantial funds they require to develop the essential infrastructure, such as roads, schools and GP surgeries, to ensure that future developments are sustainable.

61 White Paper Motion (in the name of Councillor Hayden) - Bus Reform

It was moved by Councillor Hayden, seconded by Councillor Carlill that this Council fully supports a franchised bus system in West Yorkshire as set out in the recently published West Yorkshire Combined Authority consultation on bus reform. Council calls for a report to be presented to the December Executive Board meeting to provide Council's formal response.

An amendment was moved by Councillor N Buckley, seconded by Councillor Amanda Carter

Delete all after “This Council” and replace with:

“wants to see improved bus services for Leeds and West Yorkshire and to get the best deal for the fare payer and the tax payer.

“Council notes that public consultation on West Yorkshire bus reform is still live; therefore, the original motion is yet another example of the ruling administration treating consultation as a tick box exercise, declaring the outcome before the people of Leeds have had their chance to respond. Council encourages members of the public in Leeds and across the region to make their views known through the formal consultation.

“Council notes that the Enhanced Partnership Plus model, combined with the Mayor’s current powers, could deliver improvements immediately. In contrast, franchising could cost hundreds of millions of pounds more, and not deliver improvements until 2028 at the earliest.

“Council therefore sees the value in rolling out an Enhanced Partnership Plus model for bus reform across the region, and only in the event that this does not deliver the expected improvements, revisiting the option of franchising.

A second amendment was moved by Councillor Downes, seconded by Councillor Lay

Delete all after “bus reform” and replace with:

“However, this Council is increasingly concerned about the protracted timeline for implementing bus franchising under the current Mayor. The slow pace of progress not only hinders the development of a more efficient, accessible, and sustainable public transport network but also delays the potential economic and environmental benefits that such a system promises. This delay in execution raises questions about the West Yorkshire Mayor’s commitment to public transport reform, and the Council urges for a more proactive approach. In light of these concerns, Council calls for a report to be presented to the December Executive Board meeting to provide Council’s formal response, including addressing these delays and proposing a revised, expedited timeline for the implementation of the bus franchising system.”

The amended motion would then read:

This Council fully supports a franchised bus system in West Yorkshire, as set out in the recently published West Yorkshire Combined Authority consultation on bus reform. However, this Council is increasingly concerned about the protracted timeline for implementing bus franchising under the current Mayor. The slow pace of progress not only hinders the development of a more efficient, accessible, and sustainable public transport network but also delays the potential economic and environmental benefits that such a system promises. This delay in execution raises questions about the West Yorkshire Mayor’s commitment to public transport reform, and the Council urges for a more proactive approach. In light of these concerns, Council calls for a report to be presented to the December Executive Board meeting to provide Council’s formal response, including addressing these delays and proposing a revised, expedited timeline for the implementation of the bus franchising system.

The amendments in the name of Councillor N Buckley and Councillor Downes were declared lost and upon being put to the vote it was

RESOLVED – That this Council fully supports a franchised bus system in West Yorkshire as set out in the recently published West Yorkshire Combined Authority consultation on bus reform. Council calls for a report to be presented to the December Executive Board meeting to provide Council's formal response.

On the requisition of Councillor Flint and Coupar the voting on the motion in the name of Councillor Hayden was recorded as follows;

YES – 73

Akhtar, Ali, Arif, Bithell, Bowden, Bromley, Brooks, Burke, Carlill, Coupar, Dowson, Dye, Edwards, Farley, Flint, France-Mir, Garvani, Gibson, Grahame, Gruen, Hamilton, Hannan, Harland, Hayden, Heselwood, Hinchcliffe, Holroyd-Case, A Hussain, Z Hussain, Iqbal, Jenkins, Jones, Khan, Lennox, Lewis, Maloney, Manaka, Marshall-Katung, Martin, McCluskey, McKenna, Millar, Parnham, Pryor, Rafique, Renshaw, Ritchie, Rontree, Scopes, Swards, Shahzad, Sharpe, Taylor, Thomson, Tudor, Venner, Wilson, Wray, Campbell, Chapman, Downes, Golton, Hart-Brooke, Lay, Finnigan, Gettings, Newton, Senior, Blackburn, Carlisle, Stables, Dixon and Pogson-Golden.

NO – 15

Alderson, B Anderson, C Anderson, L Buckley, N Buckley, Amanda Carter, Andrew Carter, Cohen, Firth, Flynn, Harrington, D Seary, S Seary, Smith and Stephenson.

ABSTAIN - 0

Council rose at 7.05 pm

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Calculation of the Council Tax and Business Rates Tax Bases for 2024/25

Date: 17th January 2024

Report of: Chief Officer - Financial Services

Report to: Full Council

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

Each year, under the Local Government Finance Act 1992, Leeds City Council is required to calculate a council tax base for Leeds and for each parish or town council within the Council's area. These tax bases are used to calculate the council tax to be levied in Leeds and in each parish/town council for the year.

There is also a requirement for the Council to prepare an estimate of business rates income it will collect in the coming year.

The Council is required to finalise the council tax bases for 2024/25 (for Leeds and the parish/town councils) and the business rates estimates by 31st January 2024.

The 2024/25 council tax base for Leeds and the parish/town councils are set out in this report. This report also provides an indicative business rates share for 2024/25. These items are used to identify the Council's Net Revenue Budget to be presented to Executive Board and Full Council in February 2024. The calculation of the Council Tax Base will also allow the Council to set a legal Council Tax in 2024/25.

The 2024/25 council tax base includes a proposal that the Long Term Empty Premium of 100% shall be levied on dwellings that have remained empty and unfurnished for more than one year, in accordance with the new Levelling Up and Regeneration Act 2023.

Recommendations

Members are requested to:

- a) Agree that the authority shall make a determination such that the Long-Term Empty Premium of 100% shall be applied to dwellings that have been empty and substantially unfurnished for a period of more than one year, rather than the current period of two years, in accordance with the Local Government Finance Act 1992, Section 11B (as amended).

- b) Agree that, in accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012, the amount calculated by the Council as its council tax base for the year 2024/25 shall be **242,591.4** for Leeds, as detailed in **Appendix 2**, and for each parish as detailed in **Appendix 2**.
- c) Note the indicative business rates shares set out in **Appendix 1**, and delegate authority to the Chief Officer – Financial Services to make detailed calculations and to submit the final figures to the Department of Levelling Up, Housing and Communities on or before 31st January 2024.

What is this report about?

- 1 The purpose of this report is to:
 - a) seek agreement to the proposal that a Long-Term Empty Premium of 100% be levied on dwellings that have remained empty and unfurnished for more than one year rather than the current two years.
 - b) seek agreement to the 2024/25 council tax bases for Leeds and the parish/town councils set out in the report
 - c) provide indicative business rates shares for 2024/25 and to request Council to give delegated authority to the Chief Officer – Financial Services to finalise the shares and to submit them in the National Non-Domestic Rates 1 Return 2024/25 on or before 31st January 2024.
- 2 The Council Tax Base and business rates share for Leeds for 2024/25 are used to identify the Council’s Net Revenue Budget, that is, the core locally generated resources to support the 2024/25 Revenue Budget which will be presented to Full Council in February 2024. The 2024/25 budget will target resources towards the Council’s policies and priorities as set out in the Best City Ambition.
- 3 The figures are further explained in **Appendix 1** and set out in detail in **Appendix 2** to this report, but the headline amounts for 2024/25 are as follows:

Leeds Council Tax Base:	242,591.4
Business Rates:	
Amount to be retained by Leeds under the Rates Retention Scheme:	£172,420,000
Amount to be paid to Central Government:	£175,939,000
Amount to be passed to West Yorkshire Fire and Rescue Authority:	£3,519,000

- 4 The Council Tax Bases for the 33 parish and town councils have been calculated as shown in **Table 1** and detailed in **Appendix 2**.

What impact will this proposal have?

- 5 The 2024/25 council tax bases for Leeds and the parish/town councils set out in this report, alongside the indicative business rates share for 2024/25, will be used to identify the Council’s Net Revenue Budget for 2024/25, which will support the 2024/25 Revenue Budget and the setting of a legal Council Tax for 2024/25. The budget proposals that will be contained in the 2024/25 Revenue Budget will be, where appropriate, the subject of the Council’s Equality Impact Assessment process and mitigating measures put in place or planned where appropriate. As such, an Equality Impact Assessment will be provided alongside the 2024/25

Revenue Budget and Council Tax Report to be presented to Executive Board and Full Council in February 2024.

- 6 The Equality Act 2010 requires the Council to have “due regard” to the need to eliminate unlawful discrimination and promote equality of opportunity. The law requires that the duty to pay due regard be demonstrated in the decision-making process. Assessing the potential equality impact of proposed changes to policies, procedures and practices is one of the key ways in which public authorities can show due regard.
- 7 The Council is fully committed to ensuring that equality and diversity are given proper consideration when we develop policies and make decisions. In order to achieve this the Council has an agreed process in place and has particularly promoted the importance of the process when taking forward key policy or budgetary changes. Equality impact assessments also ensure that we make well informed decisions based on robust evidence.

Table 1: Parish and Town Council Tax bases 2023/24 and 2024/25

PARISH OF	Taxbase Numbers 2023/24	Taxbase Numbers 2024/25
Aberford and District	780.9	779.6
Allerton Bywater	1,483.6	1,466.6
Alwoodley	3,643.5	3,642.5
Arthington	288.9	295.5
Austhorpe	61.8	74.6
Bardsey cum Rigton	1,145.5	1,144.4
Barwick in Elmet and Scholes	2,002.5	2,001.9
Boston Spa	2,005.3	1,990.2
Bramham cum Oglethorpe	743.8	741.8
Bramhope and Carlton	2,127.1	2,187.6
Clifford	847.9	849.5
Collingham with Linton	1,715.7	1,755.9
Drighlington	2,004.8	2,077.0
East Keswick	588.5	590.4
Gildersome	1,903.1	1,867.9
Great and Little Preston	615.7	613.0
Harewood	1,840.1	1,853.6
Horsforth	7,431.3	7,494.9
Kippax	3,097.5	3,096.5
Ledsham	98.7	100.8
Micklefield	906.5	1,030.6
Morley	11,406.9	11,442.3
Otley	5,081.4	5,093.6
Pool in Wharfedale	971.6	969.1
Rawdon	2,772.9	2,785.6
Scarcroft	874.4	923.2
Shadwell	969.6	969.1
Swillington	958.4	949.5
Thorner	750.9	745.0
Thorp Arch	484.5	508.0
Walton	117.6	117.8
Wetherby	5,074.9	5,046.7
Wothersome	8.6	8.5

- 8 The proposals within this report have been screened for relevance to equality, diversity, cohesion and integration (Appendix 3) and a full strategic analysis and assessment will be undertaken on the 2024/25 Revenue Budget and Council Tax report which will be considered by Executive Board and subsequently by Full Council in February 2024. Specific equality impact assessments will also be undertaken on all budget decisions identified as relevant to equality as they are considered during the decision-making process in 2024/25.

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing Inclusive Growth Zero Carbon

- 9 The Best City Ambition is the Council's strategic plan which sets out its ambitions, outcomes and priorities for the City of Leeds and for the Local Authority. The Three Pillars of inclusive growth, health and wellbeing and the climate change emergency underpin this vision and these can only be delivered through a sound understanding of the organisation's longer-term financial sustainability which enables decisions to be made that balance the resource implications of the Council's policies against financial constraints. This is the primary purpose of the Medium-Term Financial Strategy which then provides the framework for the determination of the Council's annual revenue budget.
- 10 This report needs to be seen in context of the requirement for the Council to be financially sustainable and deliver a balanced budget position in 2024/25 so that resources can continue to be targeted at the Council's priorities.

What consultation and engagement has taken place?

Wards affected:

Have ward members been consulted? Yes No

- 11 The calculations presented in this report are made in accordance with the Local Government Finance Act 1992 and are not subject to consultation.
- 12 The Council Tax Base and business rates share for Leeds for 2024/25 are used to identify the Council's Net Revenue Budget, that is, the core locally generated resources to support the 2024/25 Revenue Budget to be presented to Full Council in February 2024.
- 13 The Authority's financial strategy is driven by its ambitions and priorities as set out in the Best City Ambition. This was adopted by Council in February 2022 following consultation with members and officers throughout its development, with additional extensive stakeholder consultation carried out on the range of supporting plans and strategies. The Best City Ambition is currently being refreshed and final proposals will be presented to Executive Board and Full Council in February 2024.
- 14 The Council's Medium Term Financial Strategy 2024/25 – 2028/29, received at Executive Board in September 2023, was informed by the public consultation exercise carried out between December and January 2023 on the Council's 2023/24 budget proposals. Whilst the consultation covered the key 2023/24 proposals, it also included the principles of how we should be funded, proposed changes to Council Tax and how we plan to spend the revenue budget. Further questions included satisfaction with how the Council runs things overall, and ideas for opportunities for the Council to do things in more modern and efficient ways. This

supplemented the ongoing process of consultation through which residents are consulted on a variety of issues throughout the year.

- 15 The public consultation on the Proposed Budget for 2024/25 was carried out through an online survey: with the public via the council's website, social media and Citizen's Panel; with staff through the intranet; and with stakeholders, including representatives from the Third Sector. The consultation began once the Proposed Budget report was initially agreed on 13th December 2023 and lasted four weeks, with its findings timetabled to be reported at the following meeting of Executive Board on 15th January 2024, prior to finalisation of the Budget.

What are the resource implications?

- 16 This report requests that Council approve the 2024/25 council tax base for Leeds and the parish/town councils set out in the report. This report also provides an indicative business rates share for 2024/25. These items are used to identify the Council's Net Revenue Budget for 2024/25 which supports the 2024/25 Revenue Budget and allows the Council to set a legal Council Tax for 2024/25.

What are the key risks and how are they being managed?

- 17 A key risk to the calculated Council Tax Base remains the collection rate the Council can apply to the total number of band D equivalents in the city. The ongoing effect of the cost-of-living crisis saw a reduction in collection rates in 2022/23 from a forecast 99.0% to a forecast 98.5% in the fullness of time for that year. However, following actions taken by the team in the latter half of the 2022/23 financial year and the ability to resume a greater proportion of normal collection activity as access to the courts improved in the wake of the COVID-19 pandemic the forecast for 2023/24 and 2024/25 has returned to the historic average of 99.0% in the fullness of time.
- 18 The local council tax support scheme figures used in the calculation of the tax base reflect the high levels of employment currently being experienced in the city. The labour market in the city remains strong limiting the number of claimants of working-age support, however in the longer-term pressure may be placed on the local scheme's budget if the cost-of-living crisis and its economic impacts adversely affects that labour market.
- 19 However, the reported forecast does not reflect the potential effects of any further impacts of the cost-of-living crisis and the resultant economic impacts on council taxpayers' ability to continue to pay council tax, which could impact on these financial projections. The continuing cost-of-living situation poses a significant risk to these forecasts and the collection rates and demand for local council tax support will be closely monitored in the coming months.
- 20 Further risks associated with the council tax base and the business rates estimates will be assessed as part of the budget-setting process and will be included in the budget proposals to be considered by Executive Board and Council in February 2024.

What are the legal implications?

- 21 The decisions requested in this report will enable the City Council to fulfil its responsibilities under the Local Government Finance Act 1992 and Local Government Finance Act 2012 in relation to council tax discounts and exemptions. The decisions relating to council tax bases and business rates estimates will enable the Council to finalise its budget and set a legal council tax for 2024/25.

Options, timescales and measuring success

What other options were considered?

22 Not applicable.

How will success be measured?

23 Not applicable.

What is the timetable and who will be responsible for implementation?

24 The statutory deadline for a billing authority to approve its council tax base for 2024/25 and inform any local or major preceptors of relevant council tax bases in its area is 31st January 2024.

25 The statutory deadline for a billing authority to forecast its Non-Domestic Rating Income for 2024/25 and submit this forecast to central government and any major preceptor in its area is 31st January 2024.

Appendices

26 **Appendix 1** – background information, detailed narrative regarding the calculated Council Tax Base for Leeds for 2024/25 and the indicative business rates shares for 2024/25

27 **Appendix 2** – Detailed calculations of the Tax Base for the purpose of calculating council tax 2024/25

28 **Appendix 3** – Equalities Impact Assessment for the Council Tax Base Report to Council on 17th January 2024

Background papers

29 None

Calculation of the Council Tax Base and indicative Share of Business Rates Income for Leeds in 2024/25

1. Purpose of this Report

- 1.1. The purpose of this report is to:
 - 1.1.1. Seek agreement to the proposal that a Long-Term Empty Premium of 100% be levied on dwellings that have remained empty and unfurnished for more than one year rather than the current two years.
 - 1.1.2. Seek agreement to the 2024/25 council tax bases for Leeds and the parish/town councils set out in this report;
 - 1.1.3. Provide indicative shares of business rates income for 2024/25 and to request Council to give delegated authority to the Chief Officer – Financial Services to finalise the shares and to submit them in the Nation Non-Domestic Rates 1 Return 2024/25 on or before 31st January 2024.

2. Background information

- 2.1. From 2013/14 the Government made major changes to the funding regime for local government. The long-established formula grant system, where funding depended upon local needs and resources, was replaced by a system based upon the capacity to deliver housing and business growth.
- 2.2. At the same time a number of council tax exemptions were removed, and council tax benefit was replaced by the Council Tax Support scheme (CTS). In 2013/14 government funding for CTS was reduced by 10% compared to the previous year, and for 2014/15 onwards funding from Government has no longer been separately identifiable.

3. Main issues

- 3.1. Impact of cost of living on the Council Tax base assumptions
 - 3.1.1. The continuing economic impact of the cost-of-living crisis is affecting all areas of local government. In 2022/23 the Council reduced its long-term collection rate from 99% to 98.5%. This was due to the combined impact of pressures on officer's time in the Revenues team due to new responsibilities imposed by Government to mitigate the impact of the cost-of-living crisis and continuing restrictions on court access post-COVID. The reduced impact of these factors in the 2023/24 financial year has allowed the Council to return its collection rate in the fullness of time to 99% both in that year and in the forecast for 2024/25.
 - 3.1.2. It is also expected that levels of demand for Council Tax Support (CTS) will reduce again in 2024/25. Although the cost-of-living crisis continues to place pressure on this forecast, in the 2024/25 financial year the Department for Work and Pensions expects to migrate a number of claimants from their current benefits to Universal Credit. Under the terms of the present Local Council Tax Support scheme in Leeds this will reduce claimants' entitlement to support from 100% support to 75% as described in **Paragraph 3.2.1**. Combined with the continuing strength of the employment market in the city the reduction that has to be made to the Council Tax base for CTS is expected to fall to 28,949.7 band D equivalents in 2023/24, a reduction of 1,058.4 band D equivalents.

3.1.3. Further to this there has been a slow recovery of development in the city, which is expected to continue into 2024/25, although a full recovery in growth to pre-pandemic levels is not expected until 2026/27. This underlying growth has resulted in a net 2,191.4 additional band D equivalents added to the 2024/25 Council Tax Base for Leeds.

3.2. Council Tax Support Scheme

3.2.1. The Council Tax Support scheme operates as a discount on the same basis as other discounts currently in place, with protected groups currently receiving a 100% discount. At its December 2016 meeting, Executive Board agreed to recommend to Full Council the replacement of the previous Council Tax Support Scheme with a scheme aligned with Universal Credit. Full Council supported the adoption of the proposed scheme at its January 2017 meeting, with it taking effect from 1st April 2017. Customers now move on to this new scheme when they transfer to Universal Credit, at which time eligible customers will move off the scheme of automatic protections. Non-protected recipients of council tax benefit continue to be required to pay 25% of their council tax bills.

3.2.2. The localisation of CTS has the effect of reducing the overall tax base for Leeds. Based on the current scheme, as outlined in Section 3.2.1, the tax base will be reduced by 28,949.7 band D equivalent properties for 2024/25, which is 1,058.4 less than reduction in 2023/24 reflecting the high level of employment currently in the city and the migration of claimants from their current benefits to Universal Credit. This is due to the reduced demand for CTS as outlined in **Paragraph 3.1.2.**

3.3. Empty Homes Premium

3.3.1. Under section 11B of the Local Government Finance Act 1992, Leeds City Council has levied a premium on dwellings that have been unoccupied for more than two years of 100%, with owners of dwellings that have been unoccupied for more than five years paying a premium of 200%, and those of dwellings unoccupied for more than ten years paying 300%.

3.3.2. The Levelling Up and Regeneration Act 2023, which received Royal Assent and came into force on 25th October 2023, allows local authorities to double the standard council tax charge on any home left empty for longer than a year, rather than the current two years from 1st April 2024, and to charge a premium on second homes from 1st April 2025 after giving those subject to the premium a 12 month notice period. It is proposed in this report that Full Council be asked to approve the reduced period for the Long-Term Empty Premium and the impact on the tax base has been incorporated into the Council Tax Base presented. It is estimated that this proposal will generate an additional £1.6m in 2024/25 if approved. The Second Homes Premium will be proposed for approval alongside the 2024/25 Budget Report placed before Executive Board and Full Council in February 2024, giving the required twelve months' notice to affected taxpayers. It is currently forecast that this premium would generate approximately £3.6m from 2025/26.

3.4. Calculation of the Council Tax Base

3.4.1. Under the Local Government Act 1992 and accompanying regulations, detailed procedures are laid down for calculating the tax base which will be used for calculating council tax. The tax base for the Leeds area is expressed as the number of Band D equivalent properties and will be used both to calculate Leeds City Council's element of council tax and to notify to the West Yorkshire Police and

Crime Commissioner and the West Yorkshire Fire & Rescue Authority for them to calculate their own elements of council tax. The Police and Crime Commissioner and the Fire & Rescue Authority have to be notified of the tax base by 31st January 2024.

3.4.2. In addition to calculating the tax base for the Leeds area as a whole, a separate tax base has to be calculated for each part of the Council's areas to which a "special item" of expenditure relates. In Leeds, it is considered that only parish precepts should be treated as special items for these purposes and a tax base is therefore also calculated for each parish/town council.

3.4.3. Details of the calculations for Leeds as a whole and for each individual parish are given in **Appendix 2**. In summary, the council tax base for Leeds is calculated at 242,591.4 Band D equivalent properties. This is calculated estimating changes from the Valuation Office Agency's Valuation List that will take place during 2024/25 by reference to the following:

- provision for successful appeals,
- provision for exempt properties,
- changes in number of properties (demolitions and new additions),
- estimated single person and other discounts,
- and estimated collection rate.

3.4.4. The equivalent amount for each of the parish and town councils are as shown in Table 1 below.

3.4.5. The council tax requirement for 2024/25, which will be decided by Council in February 2024, will be divided by the calculated council tax base to arrive at the council tax for a band D property, from which the council taxes for other valuation bands will be calculated.

3.5. Business Rates

3.5.1. Under the current Business Rates Retention Scheme, introduced by the Local Government Finance Act 2012, the Council has to forecast the amounts of business rates it will collect in 2024/25. Under this scheme, the Business Rates collected have to be shared between Leeds City Council, Central Government and the West Yorkshire Fire and Rescue Authority in the following proportions:

- 50% passed to Central Government;
- 49% retained by Leeds;
- 1% passed to West Yorkshire Fire & Rescue Authority.

3.5.2. The headline amounts are currently estimated as follows:

- | | |
|--|--------------|
| • Total Business Rates collected | £351,878,000 |
| Of which: | |
| • To be paid to Central Government | £175,939,000 |
| • To be retained by Leeds | £172,420,000 |
| • To be passed to West Yorkshire Fire & Rescue Authority | £3,519,000 |

3.5.3. In December 2023, Government approved the continuation of the Leeds City Region Business Rates Pool 2023/24. The following authorities are members of the Pool in 2024/25 with Leeds continuing to act as the lead authority:

- Bradford
- Calderdale
- Kirklees
- Leeds
- Wakefield
- York

3.5.4. Under the 50% scheme the advantage of forming a business rates pool will be the retention of levy payments within the region that would otherwise have to be paid to central government. Current estimates are that this will be a net gain to the region of £3.7m with Leeds City Council's financial commitment to the Pool currently estimated to be in the region of £1.7m. Current budget estimates recognise that Leeds City Council will be required to make this payment in 2024/25, either to Government or to the Pool.

3.5.5. The application itself is not binding. Any member of the proposed Pool will still be able to withdraw during the statutory 28-day window after the Government designates the Pool, as set out in the provisional Local Government Finance Act 2012. It must be noted however that, should any member withdraw, not only would the Pool be revoked but there would be no fall back on existing pooling arrangements.

3.5.6. The final estimated amount of business rates to be retained for Leeds will be used in the development of the 2024/25 budget which is to be considered by Executive Board on 7th February 2024 and agreed by Full Council on 21st February 2024.

Table 1: Parish and Town Council Tax bases 2023/24 and 2024/25.

PARISH OF	<i>Taxbase Numbers</i> 2023/24	<i>Taxbase Numbers</i> 2024/25
Aberford and District	780.9	779.6
Allerton Bywater	1,483.6	1,466.6
Alwoodley	3,643.5	3,642.5
Arthington	288.9	295.5
Austhorpe	61.8	74.6
Bardsey cum Rigton	1,145.5	1,144.4
Barwick in Elmet and Scholes	2,002.5	2,001.9
Boston Spa	2,005.3	1,990.2
Bramham cum Oglethorpe	743.8	741.8
Bramhope and Carlton	2,127.1	2,187.6
Clifford	847.9	849.5
Collingham with Linton	1,715.7	1,755.9
Drighlington	2,004.8	2,077.0
East Keswick	588.5	590.4
Gildersome	1,903.1	1,867.9
Great and Little Preston	615.7	613.0
Harewood	1,840.1	1,853.6
Horsforth	7,431.3	7,494.9
Kippax	3,097.5	3,096.5
Ledsham	98.7	100.8
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Pool in Wharfedale	971.6	969.1
Rawdon	2,772.9	2,785.6
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Shadwell	969.6	969.1
Swillington	958.4	949.5
Thorner	750.9	745.0
Thorp Arch	484.5	508.0
Walton	117.6	117.8
Wetherby	5,074.9	5,046.7
Wothersome	8.6	8.5

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TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

Appendix 2

CALCULATION FOR THE WHOLE OF:

LEEDS

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

		BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list		429	142,954	79,220	71,615	37,052	22,413	10,629	7,336	693	372,341	1
Less Exempt dwellings		0	11,369	6,377	2,601	1,159	524	123	81	11	22,246	1
	= "H" in formula 2	429	131,585	72,843	69,014	35,893	21,889	10,506	7,255	682	350,095	
Total discounts	= "Q" in formula 2	38	17,477	7,390	5,755	2,400	1,099	487	293	34	34,972	1
Total Premiums	= "E" in formula 2	0	1,094	480	457	270	119	46	47	15	2,527	3
Additions less Reductions	= "J" in formula 2	0	140	786	858	441	171	19	22	5	2,442	3
Reduction Scheme	= "Z" in formula 2	123	29,250	6,827	3,035	786	305	96	44	2	40,467	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		149.0	57,394.7	46,582.8	54,701.4	33,418.2	25,393.0	14,427.0	11,643.4	1,331.1		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										245,040.6	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	3
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											242,590.2	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											1.2	1
TAX BASE FOR CALCULATION OF TAX FOR:											242,591.4	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

ABERFORD and DISTRICT

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list	1	77	103	110	145	200	96	64	5	801	1	
Less Exempt dwellings	0	3	1	0	0	0	1	0	0	5	1	
= "H" in formula 2	1	74	102	110	145	200	95	64	5	796		
Total discounts	= "Q" in formula 2	0	11	10	12	11	10	3	2	0	59	1
Total Premiums	= "E" in formula 2	0	0	1	0	1	0	0	0	0	2	3
Additions less Reductions	= "J" in formula 2	0	0	0	1	0	0	0	0	0	1	3
Reduction Scheme	= "Z" in formula 2	0	18	10	2	3	4	0	0	0	37	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		0.6	29.8	64.3	86.7	132.2	227.6	132.6	103.7	10.0		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										787.5	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											779.6	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											779.6	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

ALLERTON BYWATER

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

		BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list		4	1,067	664	483	105	36	1	1	1	2,362	1
Less Exempt dwellings		0	14	7	3	1	0	0	0	0	26	1
= "H" in formula 2		4	1,053	657	480	104	36	1	1	1	2,336	
Total discounts	= "Q" in formula 2	0	125	60	26	5	1	0	0	1	217	1
Total Premiums	= "E" in formula 2	0	1	1	0	0	0	0	0	0	2	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	1	0	0	0	0	1	3
Reduction Scheme	= "Z" in formula 2	1	163	32	18	3	2	0	0	0	219	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		1.7	510.6	440.0	387.4	97.3	40.3	1.4	1.7	1.0		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										1,481.4	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											1,466.6	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											1,466.6	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

ALWOODLEY

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list	0	40	180	1,103	1,162	573	286	348	51	3,743	1	
Less Exempt dwellings	0	1	1	13	14	7	9	3	1	50	1	
= "H" in formula 2	0	39	179	1,090	1,148	566	277	345	50	3,693		
Total	= "Q" in formula 2	0	8	27	95	75	30	17	13	2	266	1
Total Premiums	= "E" in formula 2	0	1	0	1	3	0	0	0	5	3	
Additions less Reductions	= "J" in formula 2	0	0	0	0	0	0	0	0	0	3	
Reduction Scheme	= "Z" in formula 2	0	6	13	45	30	9	4	1	108	3	
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2	
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2	
RELEVANT AMOUNT FOR EACH BAND		0.0	17.5	108.4	845.4	1,045.6	644.2	369.8	552.4	96.0		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									3,679.3	4	
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5	
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										3,642.5		
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1	
TAX BASE FOR CALCULATION OF TAX FOR:										3,642.5		

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

ARTHINGTON

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	0	1	16	25	25	39	24	89	15	234	1
Less Exempt dwellings	0	0	1	0	0	1	0	0	0	2	1
= "H" in formula 2	0	1	15	25	25	38	24	89	15	232	
Total discounts	0	0	2	2	2	2	1	3	1	12	1
Total Premiums	0	1	1	0	0	0	0	0	0	2	3
Additions less Reductions	0	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	0	0	6	2	1	0	0	0	0	9	3
Proportion for relevant Band	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND	0.0	1.4	6.5	18.8	22.5	44.3	33.2	143.3	28.5		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									298.5	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										295.5	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										295.5	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

AUSTHORPE

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list		0	0	0	3	6	18	12	11	50	1
Less Exempt dwellings		0	0	0	0	0	0	0	0	0	1
= "H" in formula 2		0	0	0	3	6	18	12	11	50	
Total discounts	= "Q" in formula 2	0	0	0	1	1	1	0	0	3	1
Total Premiums	= "E" in formula 2	0	0	0	0	0	0	0	0	0	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	= "Z" in formula 2	0	0	0	0	0	0	0	0	0	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2
RELEVANT AMOUNT FOR EACH BAND		0.0	0.0	0.0	0.0	2.3	5.8	25.3	20.0	22.0	0
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									75.4	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										74.6	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										74.6	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

BARDSEY cum RIGTON

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list	0	19	57	40	139	207	242	236	15	955	1	
Less Exempt dwellings	0	1	1	1	2	0	2	3	0	10	1	
= "H" in formula 2	0	18	56	39	137	207	240	233	15	945		
Total discounts	= "Q" in formula 2	0	3	5	4	11	15	12	8	0	58	1
Total Premiums	= "E" in formula 2	0	0	0	0	0	2	0	0	2	3	
Additions less Reductions	= "J" in formula 2	0	1	0	0	0	1	0	0	2	3	
Reduction Scheme	= "Z" in formula 2	0	5	8	1	6	1	3	2	0	26	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2	
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2	
RELEVANT AMOUNT FOR EACH BAND		0.0	7.2	33.5	30.0	120.4	233.4	330.3	371.7	29.5		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										1,156.0	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											1,144.4	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											1,144.4	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

BARWICK in ELMET and SCHOLES

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list	0	114	221	811	463	341	203	96	4	2,253	1	
Less Exempt dwellings	0	2	2	13	12	4	1	0	0	34	1	
= "H" in formula 2	0	112	219	798	451	337	202	96	4	2,219		
Total discounts	= "Q" in formula 2	0	18	24	70	36	19	10	4	0	180	1
Total Premiums	= "E" in formula 2	0	1	0	1	0	0	1	0	3	3	
Additions less Reductions	= "J" in formula 2	0	0	4	0	3	1	0	0	8	3	
Reduction Scheme	= "Z" in formula 2	0	42	22	32	12	2	0	2	113	3	
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2	
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2	
RELEVANT AMOUNT FOR EACH BAND		0.0	35.4	137.9	619.1	406.0	387.4	278.1	152.2	6.0		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									2,022.1	4	
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5	
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										2,001.9		
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1	
TAX BASE FOR CALCULATION OF TAX FOR:										2,001.9		

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

BOSTON SPA

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list	0	99	389	331	349	393	311	217	30	2,119	1	
Less Exempt dwellings	0	2	10	12	12	9	3	3	0	51	1	
= "H" in formula 2	0	97	379	319	337	384	308	214	30	2,068		
Total discounts	= "Q" in formula 2	0	16	41	38	37	28	13	10	0	183	1
Total Premiums	= "E" in formula 2	0	0	1	0	1	0	0	1	1	4	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	= "Z" in formula 2	0	37	75	33	6	4	0	0	0	155	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		0.0	29.2	205.1	220.5	294.6	430.5	426.8	342.1	61.5		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										2,010.3	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											1,990.2	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											1,990.2	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

BRAMHAM cum OGLETHORPE

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	3	111	116	85	81	160	104	95	5	760	1
Less Exempt dwellings	0	2	2	0	2	1	0	0	0	7	1
= "H" in formula 2	3	109	114	85	79	159	104	95	5	753	
Total discounts	= "Q" in formula 2	1	13	10	11	7	9	7	3	60	1
Total Premiums	= "E" in formula 2	0	0	0	0	2	0	0	0	3	3
Additions less Reductions	= "J" in formula 2	0	0	0	1	0	0	1	0	2	3
Reduction Scheme	= "Z" in formula 2	1	20	8	6	0	2	1	0	38	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2
RELEVANT AMOUNT FOR EACH BAND		0.8	50.2	74.3	61.6	74.4	180.9	140.8	154.2	12.1	
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									749.3	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										741.8	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										741.8	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

BRAMHOPE and CARLTON

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	0	71	13	138	441	331	475	399	29	1,897	1
Less Exempt dwellings	0	6	0	5	9	2	1	8	8	39	1
= "H" in formula 2	0	65	13	133	432	329	474	391	21	1,858	
Total discounts	0	10	2	16	51	22	21	13	1	135	1
Total Premiums	0	0	0	2	0	1	1	1	0	5	3
Additions less Reductions	0	0	0	0	0	30	2	2	0	34	3
Reduction Scheme	0	12	2	11	31	6	6	1	1	70	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2
RELEVANT AMOUNT FOR EACH BAND	0.0	28.9	7.2	96.1	350.5	405.5	650.0	633.0	38.5		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									2,209.7	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										2,187.6	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										2,187.6	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

CLIFFORD

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	0	53	107	172	160	92	163	104	3	854	1
Less Exempt dwellings	0	1	0	0	2	1	0	0	0	4	1
= "H" in formula 2	0	52	107	172	158	91	163	104	3	850	
Total discounts	= "Q" in formula 2	0	9	12	20	18	6	6	3	73	1
Total Premiums	= "E" in formula 2	0	0	1	0	1	0	1	0	3	3
Additions less Reductions	= "J" in formula 2	0	0	2	1	0	0	1	1	5	3
Reduction Scheme	= "Z" in formula 2	0	17	12	7	6	0	0	1	43	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		0.0	17.2	67.3	129.9	135.3	103.9	229.3	169.2	6.0	
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									858.1	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										849.5	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										849.5	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

COLLINGHAM with LINTON

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list	0	21	66	109	81	146	292	487	110	1,312	1	
Less Exempt dwellings	0	3	2	2	3	6	7	4	1	28	1	
= "H" in formula 2	0	18	64	107	78	140	285	483	109	1,284		
Total discounts	= "Q" in formula 2	0	3	6	13	7	10	19	16	2	75	1
Total Premiums	= "E" in formula 2	0	0	0	1	0	0	0	0	0	1	3
Additions less Reductions	= "J" in formula 2	0	1	8	20	6	13	2	3	2	55	3
Reduction Scheme	= "Z" in formula 2	0	4	9	8	2	5	2	2	0	32	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		0.0	8.2	44.7	95.2	74.6	169.3	383.9	780.2	217.5		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										1,773.6	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											1,755.9	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											1,755.9	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

DRIGHLINGTON

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list	4	626	461	907	309	315	71	20	3	2,716	1	
Less Exempt dwellings	0	9	5	10	3	2	1	0	0	31	1	
= "H" in formula 2	4	617	456	897	306	313	70	20	3	2,685		
Total discounts	= "Q" in formula 2	0	75	48	72	19	12	1	1	0	229	1
Total Premiums	= "E" in formula 2	0	3	0	0	0	0	0	0	3	3	
Additions less Reductions	= "J" in formula 2	0	0	0	0	25	2	0	0	27	3	
Reduction Scheme	= "Z" in formula 2	2	100	32	28	10	4	2	1	0	179	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2	
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2	
RELEVANT AMOUNT FOR EACH BAND	1.1	296.3	292.4	708.1	301.8	365.5	96.4	30.4	6.0			
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									2,098.0	4	
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5	
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										2,077.0		
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1	
TAX BASE FOR CALCULATION OF TAX FOR:										2,077.0		

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

GILDERSOME

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list	5	641	732	812	218	218	41	8	1	2,676	1	
Less Exempt dwellings	0	10	17	8	4	0	0	0	0	40	1	
= "H" in formula 2	5	631	715	804	214	218	41	8	1	2,636		
Total discounts	= "Q" in formula 2	1	90	67	63	9	9	1	1	0	238	1
Total Premiums	= "E" in formula 2	0	2	2	0	1	0	1	0	0	6	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	= "Z" in formula 2	2	151	47	28	5	6	2	0	0	241	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		1.4	261.3	468.9	634.1	200.8	248.7	57.1	12.5	2.0		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										1,886.8	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											1,867.9	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											1,867.9	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

GREAT and LITTLE PRESTON

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list		3	269	103	266	106	88	9	7	0	851	1
Less Exempt dwellings		0	5	0	1	4	0	0	0	0	10	1
= "H" in formula 2		3	264	103	265	102	88	9	7	0	841	
Total discounts	= "Q" in formula 2	0	29	10	21	5	4	0	1	0	69	1
Total Premiums	= "E" in formula 2	0	0	0	0	0	0	0	0	0	0	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	= "Z" in formula 2	1	55	8	5	3	1	0	0	0	73	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		1.1	119.8	66.4	212.2	93.8	102.1	13.0	10.8	0.0		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										619.2	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											613.0	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											613.0	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

HAREWOOD

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	0	8	31	308	331	227	268	341	91	1,605	1
Less Exempt dwellings	0	0	0	1	1	4	4	2	0	12	1
= "H" in formula 2	0	8	31	307	330	223	264	339	91	1,593	
Total discounts	0	1	4	30	31	16	14	14	2	112	1
Total Premiums	0	0	0	1	2	1	2	0	2	9	3
Additions less Reductions	0	0	0	1	0	0	1	1	-1	2	3
Reduction Scheme	0	0	6	17	8	8	4	2	0	45	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2
RELEVANT AMOUNT FOR EACH BAND	0.0	4.5	16.1	232.7	293.3	244.7	360.3	540.0	180.7		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									1,872.3	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										1,853.6	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										1,853.6	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

HORSFORTH

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list		0	914	2,690	2,370	1,675	985	568	186	9	9,397	1
Less Exempt dwellings		0	28	111	68	24	13	2	1	3	251	1
= "H" in formula 2		0	886	2,579	2,302	1,651	972	566	185	6	9,146	
Total discounts	= "Q" in formula 2	0	145	273	210	108	43	17	7	1	804	1
Total Premiums	= "E" in formula 2	0	1	3	4	3	0	0	0	0	12	3
Additions less Reductions	= "J" in formula 2	0	0	24	26	5	0	0	0	0	55	3
Reduction Scheme	= "Z" in formula 2	0	192	238	72	19	8	2	1	0	532	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		0.0	366.6	1,629.5	1,822.0	1,532.2	1,126.2	790.0	294.6	9.5		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										7,570.6	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											7,494.9	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											7,494.9	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

EAST KESWICK

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list		0	14	64	32	44	60	82	190	7	493	1
Less Exempt dwellings		0	3	1	0	1	0	1	2	0	8	1
= "H" in formula 2		0	11	63	32	43	60	81	188	7	485	
Total discounts	= "Q" in formula 2	0	2	6	4	6	6	3	10	0	36	1
Total Premiums	= "E" in formula 2	0	0	1	1	0	0	0	0	0	2	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	2	1	1	0	0	4	3
Reduction Scheme	= "Z" in formula 2	0	3	7	2	1	1	0	1	0	15	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		0.0	4.0	40.1	24.0	38.5	65.9	114.1	295.8	14.0		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										596.4	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											590.4	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											590.4	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

KIPPAX

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list		5	1,408	1,135	1,197	541	199	43	3	0	4,531	1
Less Exempt dwellings		0	18	16	11	7	0	0	1	0	54	1
= "H" in formula 2		5	1,390	1,119	1,186	534	199	43	2	0	4,477	
Total discounts	= "Q" in formula 2	0	163	105	76	31	6	3	1	0	385	1
Total Premiums	= "E" in formula 2	0	6	0	1	0	0	1	0	0	9	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	= "Z" in formula 2	1	208	98	47	14	2	0	0	0	370	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		2.1	683.0	712.1	946.0	489.4	233.4	59.3	2.5	0.0		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										3,127.8	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											3,096.5	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											3,096.5	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

LEDSHAM

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list		0	0	12	3	6	10	9	37	1	78	1
Less Exempt dwellings		0	0	0	0	0	0	0	0	0	0	1
= "H" in formula 2		0	0	12	3	6	10	9	37	1	78	
Total discounts	= "Q" in formula 2	0	0	3	0	0	1	0	2	0	5	1
Total Premiums	= "E" in formula 2	0	0	0	0	0	0	1	0	0	1	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	1	0	0	0	0	1	3
Reduction Scheme	= "Z" in formula 2	0	0	1	0	0	0	1	0	0	2	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		0.0	0.0	6.6	2.7	7.0	11.6	13.1	58.8	2.0		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										101.8	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											100.8	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											100.8	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

MICKLEFIELD

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	6	577	178	263	194	106	34	6	0	1,364	1
Less Exempt dwellings	0	7	3	0	1	0	0	0	0	12	1
= "H" in formula 2	6	570	175	263	193	106	34	6	0	1,352	
Total discounts	= "Q" in formula 2	2	69	23	19	8	4	1	0	125	1
Total Premiums	= "E" in formula 2	0	0	1	1	0	2	0	0	4	3
Additions less Reductions	= "J" in formula 2	0	2	7	32	32	15	0	0	88	3
Reduction Scheme	= "Z" in formula 2	3	104	11	5	2	0	1	0	126	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2
RELEVANT AMOUNT FOR EACH BAND		0.8	265.7	116.0	241.6	215.5	145.6	46.2	9.6	0.0	
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									1,041.0	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										1,030.6	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										1,030.6	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

MORLEY

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	28	6,207	3,808	4,028	1,652	1,118	192	64	1	17,098	1
Less Exempt dwellings	0	91	37	52	13	2	0	2	0	196	1
= "H" in formula 2	28	6,116	3,771	3,976	1,639	1,116	192	62	1	16,902	
Total discounts	= "Q" in formula 2	4	845	393	310	77	36	5	3	1,672	1
Total Premiums	= "E" in formula 2	0	16	6	7	3	1	0	2	36	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	= "Z" in formula 2	7	1,086	273	164	26	18	3	0	1577	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2
RELEVANT AMOUNT FOR EACH BAND		9.7	2,800.7	2,420.2	3,119.5	1,539.4	1,299.7	265.4	102.3	1.0	
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									11,557.9	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										11,442.3	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										11,442.3	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

OTLEY

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list	5	839	2,173	1,905	1,083	594	218	67	7	6,891	1	
Less Exempt dwellings	0	25	24	29	9	7	0	0	0	94	1	
= "H" in formula 2	5	814	2,149	1,876	1,074	587	218	67	7	6,797		
Total discounts	= "Q" in formula 2	1	143	229	180	77	34	9	3	0	675	1
Total Premiums	= "E" in formula 2	0	1	4	1	0	1	0	0	0	7	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	= "Z" in formula 2	2	235	204	72	20	4	1	1	0	539	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		1.4	291.3	1,338.4	1,444.2	976.8	672.7	300.4	105.8	14.0		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										5,145.0	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											5,093.6	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											5,093.6	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

POOL in WHARFEDALE

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list	1	53	152	212	184	132	137	120	6	997	1	
Less Exempt dwellings	0	1	0	7	0	2	3	0	0	13	1	
= "H" in formula 2	1	52	152	205	184	130	134	120	6	984		
Total discounts	= "Q" in formula 2	0	9	14	17	15	8	6	2	0	72	1
Total Premiums	= "E" in formula 2	0	0	0	2	0	1	0	0	0	3	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	= "Z" in formula 2	0	14	14	6	5	4	2	0	0	45	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		0.4	19.2	96.3	163.9	163.9	145.8	181.6	196.3	11.5		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										978.9	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											969.1	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											969.1	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

RAWDON

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was
subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable
was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings
or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with
the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	0	77	424	853	626	469	287	197	32	2,965	1
Less Exempt dwellings	0	2	5	7	9	4	1	0	0	28	1
= "H" in formula 2	0	75	419	846	617	465	286	197	32	2,937	
Total discounts	= "Q" in formula 2	0	13	46	81	39	24	12	7	222	1
Total Premiums	= "E" in formula 2	0	0	1	1	2	0	0	1	6	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	= "Z" in formula 2	0	19	50	26	14	5	1	1	116	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2
RELEVANT AMOUNT FOR EACH BAND		0.0	28.7	252.1	658.2	566.5	532.4	395.1	317.6	63.1	
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									2,813.7	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										2,785.6	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										2,785.6	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

SCARCROFT

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was
subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable
was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings
or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with
the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

		BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list		0	11	33	39	55	54	72	266	79	609	1
Less Exempt dwellings		0	0	2	2	0	0	0	0	0	4	1
= "H" in formula 2		0	11	31	37	55	54	72	266	79	605	
Total discounts	= "Q" in formula 2	0	2	3	6	5	3	3	9	2	33	1
Total Premiums	= "E" in formula 2	0	0	0	1	4	1	0	2	1	10	3
Additions less Reductions	= "J" in formula 2	0	0	8	26	24	14	8	3	0	83	3
Reduction Scheme	= "Z" in formula 2	0	3	5	2	1	0	1	3	0	15	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		0.0	4.3	23.8	49.7	77.5	80.3	109.4	431.9	155.6		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										932.5	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											923.2	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											923.2	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

SHADWELL

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	0	13	29	55	135	218	168	194	11	823	1
Less Exempt dwellings	0	0	0	0	3	8	3	1	0	15	1
= "H" in formula 2	0	13	29	55	132	210	165	193	11	808	
Total discounts	0	2	6	6	14	12	7	7	0	54	1
Total Premiums	0	0	1	1	1	0	0	0	0	3	3
Additions less Reductions	0	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	0	2	3	2	3	2	0	1	0	13	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2
RELEVANT AMOUNT FOR EACH BAND		0.0	6.2	16.8	42.5	116.6	239.2	227.8	308.3	21.5	
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									978.9	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										969.1	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0.0	1
TAX BASE FOR CALCULATION OF TAX FOR:										969.1	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

SWILLINGTON

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list	4	646	327	326	114	64	25	7	1	1,514	1	
Less Exempt dwellings	0	10	2	6	0	0	3	0	0	21	1	
= "H" in formula 2	4	636	325	320	114	64	22	7	1	1,493		
Total discounts	= "Q" in formula 2	0	76	30	24	9	5	2	1	0	145	1
Total Premiums	= "E" in formula 2	0	3	0	1	1	0	1	0	0	6	3
Additions less Reductions	= "J" in formula 2	0	0	0	1	0	0	0	0	0	1	3
Reduction Scheme	= "Z" in formula 2	2	145	23	16	5	1	0	0	0	192	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND	1.1	279.2	211.4	251.1	100.8	71.5	31.2	10.8	2.0			
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									959.1	4	
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5	
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										949.5		
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1	
TAX BASE FOR CALCULATION OF TAX FOR:										949.5		

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

THORNER

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	1	70	89	105	111	160	77	124	20	757	1
Less Exempt dwellings	0	0	2	1	2	4	0	2	0	11	1
= "H" in formula 2	1	70	87	104	109	156	77	122	20	746	
Total discounts	= "Q" in formula 2	0	12	11	11	14	5	6	1	70	1
Total Premiums	= "E" in formula 2	0	1	0	0	1	0	0	0	2	3
Additions less Reductions	= "J" in formula 2	0	0	0	1	2	1	0	0	4	3
Reduction Scheme	= "Z" in formula 2	0	25	11	8	3	2	1	2	52	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2
RELEVANT AMOUNT FOR EACH BAND		0.6	22.7	50.9	76.7	98.3	172.0	103.3	190.0	38.0	
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									752.5	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										745.0	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										745.0	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

THORP ARCH

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	0	2	39	125	87	98	59	75	9	494	1
Less Exempt dwellings	0	2	0	2	0	1	0	2	0	7	1
= "H" in formula 2	0	0	39	123	87	97	59	73	9	487	
Total discounts	= "Q" in formula 2	0	0	4	15	9	6	1	3	1	1
Total Premiums	= "E" in formula 2	0	0	0	1	0	0	0	1	0	3
Additions less Reductions	= "J" in formula 2	0	0	0	0	0	2	0	1	0	3
Reduction Scheme	= "Z" in formula 2	0	0	4	18	3	1	0	0	0	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2
RELEVANT AMOUNT FOR EACH BAND		0.0	0.0	24.5	80.9	74.8	112.1	83.4	120.9	16.5	
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									513.1	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										508.0	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										508.0	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

WALTON

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	0	2	2	14	11	21	15	32	3	100	1
Less Exempt dwellings	0	0	0	0	0	0	0	0	0	0	1
= "H" in formula 2	0	2	2	14	11	21	15	32	3	100	
Total discounts	0	0	0	1	1	2	1	2	0	7	1
Total Premiums	0	0	0	0	0	0	0	0	0	0	3
Additions less Reductions	0	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	0	0	0	1	1	0	0	2	0	4	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2
RELEVANT AMOUNT FOR EACH BAND		0.0	1.3	1.4	10.7	9.0	23.5	20.9	46.7	5.5	
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									119.0	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										117.8	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										117.8	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

WETHERBY

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note	
Dwellings in valuation list		0	272	1,139	1,130	837	1,222	589	392	27	5,608	1
Less Exempt dwellings		0	8	23	22	16	17	6	2	0	93	1
= "H" in formula 2		0	264	1,116	1,108	821	1,205	583	390	27	5,515	
Total discounts	= "Q" in formula 2	0	45	142	121	81	69	38	16	2	514	1
Total Premiums	= "E" in formula 2	0	0	0	0	0	0	0	0	0	0	3
Additions less Reductions	= "J" in formula 2	0	1	0	0	0	1	0	0	0	2	3
Reduction Scheme	= "Z" in formula 2	0	80	174	64	14	9	3	0	0	344	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18		2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9		2
RELEVANT AMOUNT FOR EACH BAND		0.0	93.6	622.6	820.4	725.4	1,378.7	783.3	623.3	50.4		
TOTAL RELEVANT AMOUNTS	= "A" in formula 1										5,097.7	4
ESTIMATED COLLECTION RATE	= "B" in formula 1										99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")											5,046.7	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)											0	1
TAX BASE FOR CALCULATION OF TAX FOR:											5,046.7	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

TAX BASE FOR PURPOSE OF CALCULATING COUNCIL TAX 2024/25

CALCULATION FOR THE PARISH OF:

WOTHERSOME

TAX BASE = A x B
(Formula 1)

Where "A" equals total of relevant amounts as calculated below
and "B" is the authority's estimation of its collection rate for the year

RELEVANT AMOUNT FOR EACH
BAND = ((H-Q+ E+J) -Z) x (F/G)
(Formula 2)
(paragraph 4 (1) of the legislation)

Where "H" is the number of chargeable dwellings on the relevant day
and "Q" is a factor to take account of the discounts to which the amount of council tax payable was subject on the relevant day
and "E" is a factor to take account of the premiums, if any, to which the amount of council tax payable was subject on the relevant day
and "J" is the amount of any adjustment in respect of changes in the number of chargeable dwellings or discounts calculated
and "Z" is the total amount that the authority estimates will be applied in accordance with the council tax reduction scheme in relation to the band
and "F" is the relevant proportion applicable to each band
and "G" is the relevant proportion applicable to band D

	BAND A (5/9)	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H	TOTAL	Note
Dwellings in valuation list	0	1	2	4	0	1	0	2	0	10	1
Less Exempt dwellings	0	0	0	0	0	0	0	0	0	0	1
= "H" in formula 2	0	1	2	4	0	1	0	2	0	10	
Total discounts	0	0	1	0	0	0	0	0	0	1	1
Total Premiums	0	0	0	0	0	0	0	0	0	0	3
Additions less Reductions	0	0	0	0	0	0	0	0	0	0	3
Reduction Scheme	0	0	1	0	0	0	0	0	0	1	3
Proportion for relevant Band	= "F" in formula 2	5	6	7	8	9	11	13	15	18	2
Proportion for Band D	= "G" in formula 2	9	9	9	9	9	9	9	9	9	2
RELEVANT AMOUNT FOR EACH BAND		-0.1	0.5	0.4	3.6	0.0	0.9	0.0	3.3	0.0	
TOTAL RELEVANT AMOUNTS	= "A" in formula 1									8.6	4
ESTIMATED COLLECTION RATE	= "B" in formula 1									99.0%	5
UNADJUSTED TAX BASE FOR CALCULATION OF TAX: ("A" x "B")										8.5	
Addition by reference to payments from Secretary of State for Defence for Class O exempt properties (SI 1992/2943)										0	1
TAX BASE FOR CALCULATION OF TAX FOR:										8.5	

Notes:

- 1 From Valuation List / Council Tax records on 30 November 2023
- 2 Laid down in the legislation
- 3 Estimated
- 4 Sum of result of formula 2 for each band
- 5 As for the District as a whole (legal requirement)

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being or has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Resources	Service area: Financial Management - Strategy
Lead person: Robert Colley	Contact number: 0113 3789380

1. Title: Calculation of the Council Tax and Business Rates Tax Bases for 2024/25

Is this a:

Strategy / Policy

 Service / Function

 Other

If other, please specify

2. Please provide a brief description of what you are screening

The calculation of the Council Tax and Business Rates tax bases for 2024/25

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies and policies, service and functions affect service users, employees or the wider community – city wide or more local. These will also have a greater or lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		✓
Have there been or likely to be any public concerns about the policy or proposal?		✓
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		✓
Could the proposal affect our workforce or employment practices?		✓
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		✓

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- **Key findings** (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- **Actions** (think about how you will promote positive impact and remove/ reduce negative impact)

5. If you are **not already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.****

Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

6. Governance, ownership and approval		
Please state here who has approved the actions and outcomes of the screening		
Name	Job title	Date
Naomi Eastwood	Head of Finance - Strategy	04/01/2024
Date screening completed		

7. Publishing	
<p>Though all key decisions are required to give due regard to equality the council only publishes those related to Executive Board, Full Council, Key Delegated Decisions or a Significant Operational Decision.</p> <p>A copy of this equality screening should be attached as an appendix to the decision making report:</p> <ul style="list-style-type: none"> • Governance Services will publish those relating to Executive Board and Full Council. • The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions. • A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record. <p>Complete the appropriate section below with the date the report and attached screening was sent:</p>	
For Executive Board or Full Council – sent to Governance Services	Date sent: 5 th January 2024
For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate	Date sent:
All other decisions – sent to equalityteam@leeds.gov.uk	Date sent:

Report of the Independent Remuneration Panel

Date: 17th January 2024

Report of: City Solicitor

Report to: Council

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

The Independent Remuneration Panel provides advice to Leeds City Council about its overall remuneration scheme and the amounts payable to elected members.

The Panel met on 11th December 2023 to consider the uplift in Members' Allowances in light of the agreed local government pay award.

The conclusions and recommendations of the Panel are summarised in the appended report.

Recommendations

Members of Council are asked to note the comments, conclusions and recommendations set out in the report of the Independent Remuneration Panel presented at Annex 1.

Members are specifically asked to agree that:

Basic and Special Responsibility Allowances

Basic and Special Responsibility Allowances be uplifted by 3.88% and backdated to 1st April 2023.

Dependent Carers Allowance

The actual care costs incurred be the basis for payments of Dependent Carers Allowance - with the maximum hourly amount that can be claimed set at the hourly rate for the Real Living Wage.

That criteria for accessing the allowance, as detailed in Appendix 1 of the IRP report, be incorporated into the Members' Allowances Scheme.

Other Allowances

All other Allowances, contained in Schedule two of the Members' Allowances Scheme (Travel Allowance and Subsistence Allowance) be uplifted as per the NJC pay award and where applicable backdated to 1st April 2023.

Indexation

- Basic, Special Responsibility and Other Allowances be uplifted on the 1st of April each year by a percentage equivalent to the pay award of SCP 43 on the NJC pay structure.
- The maximum hourly rate payable under the Dependent Carers Allowance be determined by the prevailing hourly rate for the Real Living Wage.
- That these indexations apply from 1st April 2024 to 31st March 2028.

What is this report about?

- 1 As Council will recall, the Allowance Scheme sets out that the amounts referred to in paragraphs 3, 4 and 6 of the scheme will be increased yearly on 1 April in line with the headline pay increase negotiated through the National Joint Committee for Local Government Employees (or equivalent).
- 2 The National Employers and Trade Unions have now agreed a one-year (1 April 2023 to 31 March 2024) pay offer of an increase of £1,925 on all NJC pay points.
- 3 Council agreed that the case for any uplift in Allowances for 2023/24 be considered by the IRP once the NJC pay award had been settled.
- 4 The IRP met on the 11th December to consider and make recommendations to the Council on:
 - The uplift to be applied to Basic and Special Responsibility Allowances for 2023/24
 - The rate and circumstances whereby Members may make claims for Dependent Carers Allowance
 - The uplift in other Allowances (Travel and Subsistence)
 - Indexation of future uplifts in Allowances.

The report of the IRP to the Council is presented at Annex 1.

What impact will this proposal have?

- 5 The recommendations of the IRP will result in an increase in the Basic, Special Responsibility Allowance and Dependent Carer Allowances paid to elected Members and will Index future uplifts for a period of four years from 1st April 2024 – 31st March 2028.

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing

Inclusive Growth

Zero Carbon

- 6 There are no such specific implications arising from this report.

What consultation and engagement has taken place?

Wards affected:

Have ward members been consulted?

Yes

No

- 7 All Group Leaders have been advised of, and no objections have been raised in response to, the Panel's recommendations.

What are the resource implications?

- 8 If agreed by Council, the financial impact of the uplift will be neutral with the uplift having been fully accounted for in the 2023/24 budget.

What are the key risks and how are they being managed?

- 9 There are no new risks created through the application of these recommendations.
- 10 Due to the way in which pay increases are negotiated for local Government Employees it is not possible to determine the specific impact on future budgets.

What are the legal implications?

- 11 The recommendations made by the IRP are made in accordance with The Local Authorities (Members' Allowances) (England) Regulations 2003

Options, timescales and measuring success

What other options were considered?

- 12 The IRP explored a range of options to identify the most appropriate and balanced method for applying an uplift in Members' Allowances.

How will success be measured?

- 13 Any decision regarding the recommendations of the Independent Remuneration Panel is a matter for full Council.

What is the timetable and who will be responsible for implementation?

- 14 If approved, the recommendations of the IRP will be implemented with immediate effect with payments backdated to 1st April 2023.

Appendices

- Annex 1: Report of the Independent Remuneration Panel (December 2023)

Background papers

- None

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REPORT OF THE INDEPENDENT REMUNERATION PANEL

Date: 11th December 2023

All Councils are required to establish and maintain an Independent Remuneration Panel (IRP). In line with statutory guidance, the local panel provides independent advice to the Council about its overall remuneration scheme and the amounts payable to elected members.

Members of Leeds City Council's Independent Remuneration Panel are Kevin Emsley, Dr Kate Hill, Chris Jelley and Matthew Knight.

Purpose of the Report

1. This report summarises our recommendations, as the Leeds Independent Remuneration Panel, following our meeting on 11th December 2023. The recommendations we have made relate to:
 - a) Basic, Special Responsibility and Dependent Carers Allowances.
 - b) Future indexation of Allowances.
2. Last year (November 2022) amongst the recommendations that we made that were approved by the Authority was.
 - That the IRP reconvene to consider the outcome of the NJC local government pay settlement for 2023/24 with a view to recommending an uplift in Members' Allowances for 2023/24.
 - That the IRP consider a longer-term indexation formula be reviewed by the Panel when they next meet to consider the uplift for 2023/24.
3. These (along with all our other) recommendations were approved at a meeting of the authority (full Council) in January 2023.

The Panel's Recommendations

4. We have been advised that the National Employers and Trade Unions concluded negotiations and consultation on the **annual pay increase for 2023/24**, with agreement being reached in November 2023 for NJC staff on a **flat rate of £1,925** being applicable across all pay scales/spinal column points, backdated to 1st April 2023. Travel, Subsistence and Other Allowances have also been uplifted by in the pay settlement.

5. We were again asked to consider how best to reflect the pay award in respect of Members' Allowances. We were also asked to specifically consider the current payment rates for Dependent Carers and the option of applying an Indexation for all future annual uplifts.
6. We have been advised by Officers that provision has been made in the 2023/24 base budget for an anticipated 4% uplift in Members' Basic and Special Responsibility Allowances.
7. However, we were also advised of the circumstances of the Council's in year budget pressures have been such that intervention measures have been necessary to seek to mitigate anticipated overspends.
8. We were told that these pressures are not isolated to Leeds and are having an impact across the local government sector, the details provided to us gave us valuable context to our considerations.

Basic and Special Responsibility Allowance

Annual Uplift

- 11 We considered a range of options when looking at the most appropriate method for uplifting the allowance whilst having regard to the offer from the National Employers and the Council's financial circumstances.
- 12 When we last met in 2022 we were not supportive of applying the fixed value uplift to the Basic and Special Responsibility Allowances; that remains our position.
- 13 We do though understand that Elected Members are not insulated from the present economic circumstances and there is little doubt in our mind that there have been increases in the costs incurred in relation to the duties that Members carry out for their constituents. We have again sought to find a reasonable reference point within the NJC pay scales to provide an anchor to apply an uplift.
- 14 With Officers' assistance we considered two costed options for uplift along with a third option whereby the uplift would be deferred to 1st April 2024.
- 15 Having reviewed similar reference points within other authorities our unanimous view was that the percentage increase applicable from 1st April 2023 should be made and again be based on that of a Principal Officer at the top of PO6 in Leeds - that being spinal column point 43 on the NJC scale. This would equate to a 3.88% uplift in Allowances.

16 Given that that rate of Special Responsibility Allowances did not change last year our view is that to do so again for a further year would not be reasonable.

17 As such our recommendation is that both the Basic and Special Responsibility Allowances should be uplifted by 3.88% with effect from 1st April 2023.

Allowances Contained in Schedule 2 of the Members' Allowances Scheme

18 Schedule 2 of the Members' Allowances Scheme provides rates for Travel (outside of the Leeds area), a Dependent Carers Allowance and Subsistence.

Dependent Carers Allowance

19 At the request of the Council, we were invited to specifically review the maximum hourly rate paid under the scheme for Children aged 15 and under and for other dependents.

20 Schedule 2 of Leeds City Council's Members' Allowances Scheme includes a carers allowance to be paid at a maximum hourly rate of:

- £5.40 for care relating to children aged 15 and under.
- An equivalent to the rate paid by the Department of Social Services for other dependents in similar circumstances.

21 The majority of Core Cities and neighbouring local authorities pay a carers allowance to members at a rate equivalent to the hourly national living wage or national minimum wage. Where this is not the case the lowest rate payable outside of Leeds is £9.50 an hour (or actual costs are reimbursed).

22 We note that care costs can be a significant barrier to people seeking elected office and the current provisions in the scheme we feel are not reasonable or fit for purpose. We therefore recommend an amendment to the hourly rate payable as a carers allowance in line with other Core Cities.

23 The payment of any allowance of this nature requires clarity and transparency alongside proper processes to ensure eligibility and provide for financial accountability. To that end we recommend that criteria, as set out in Appendix 1, be adopted within the Allowance Scheme.

24 We recommend that:

- **The actual care costs be the basis of payments to Dependent Carers Allowance with the maximum amount payable set at the hourly rate for the Real Living Wage.**
- **Criteria for accessing the allowance, as detailed in appendix 1, should be adopted by the Council and incorporated into the Members' Allowances Scheme.**

Other Allowances

25 Schedule 2 of the Members' Allowances Scheme contains provisions for Travel and Subsistence. These Allowances are routinely uplifted as part of the NJC pay award/agreement and we concluded that those allowances rates in the Members' Allowances Scheme should rise to mirror those for NJC Officers.

26 We recommend that.

All other Allowances, contained in Schedule two of the Members' Allowances Scheme (Travel Allowance and Subsistence Allowance) be uplifted as per the NJC pay award and where applicable backdated to 1st April 2023.

Indexation

27 A scheme of allowances may make provision for an annual adjustment of allowances to be ascertained by reference to an index.

28 Where we recommend that allowance levels should be determined according to an index, we need also to make a recommendation as to how long the index should run before reconsideration. In any case, an index may not run for more than four years before a further recommendation on it is sought from us.

29 Whilst the indexation of the % annual uplift in Members' Allowances (relative to the NJC % Pay Award) has provided a reasonable reference point in previous years the structure of the award this year and last (as a cash sum) has not provided such a clear line of applicability in the last two years.

30 This year we have again considered options to identify the most appropriate and balanced method for applying an uplift in Members' Allowances whilst also having regard, as a guide to our deliberations, to the pay award agreement reached and the objective within that pay award to tailor it to lower paid staff.

31 Our conclusions this year have again alighted on a percentage uplift being based on Spinal Column Point 43 of the NJC Pay scheme. Notwithstanding any future request from the authority, this we feel provides a reasonable and sustainable reference point for this year's uplift and as an indexation metric for future annual uplifts in both Basic and Special Responsibility Allowances.

32 Our recommendation is that:

a) Basic, Special Responsibility and Other Allowances be uplifted on the 1st April each year by a percentage equivalent to the pay award of SCP 43 on the NJC pay structure.

b) Dependent Carers Allowance be determined by the maximum hourly rate for the Real Living Wage

c) That these indexations apply from 1st April 2024 to 31st March 2028.

Review of Relative Payments of Specific Responsibility Allowances

- 33 We note there has been broad stability in the Members' Allowances Scheme in respect to the payments for roles which attract a Special Responsibility Allowance.
- 34 The changing nature of local government, and the significant pressures facing the sector more generally, may, and perhaps inevitably will, present a need for an in-depth benchmarking review of Special Responsibility Allowances paid within the scheme. The Independent Panel will gladly assist in any such review that the Council wishes to be undertaken.

Summary of Recommendations

The recommendations within our report are summarised as follows.

Basic and Special Responsibility Allowances

Basic and Special Responsibility Allowances should be uplifted by 3.88% and backdated to 1st April 2023.

Dependent Carers Allowance

The Dependent Carers allowance should be set at the maximum hourly rate for the Real Living Wage.

That criteria for accessing the allowance, as detailed in appendix 1, should be incorporated into the Members' Allowances Scheme.

Other Allowances

All other Allowances, contained in Schedule two of the Members' Allowances Scheme (Travel Allowance and Subsistence Allowance) be uplifted as per the NJC pay award and where applicable backdated to 1st April 2023.

Indexation

- i. Basic, Special Responsibility and Other Allowances be uplifted on the 1st April each year by a percentage equivalent to the pay award of SCP 43 on the NJC pay structure.
- ii. Dependent Carers Allowance be determined by the maximum hourly rate for the Real Living Wage.
- iii. That these indexations apply from 1st April 2024 to 31st March 2028.

Next Steps

Members of Council are asked to consider the recommendations we have set out in this report.

This report has been approved for circulation by.

Kevin Emsley

Dr Kate Hill

Chris Jelley

Matthew Knight.

December 2023

Appendix 1: Proposed Criteria for Accessing Carers Allowance

Members may claim this allowance against actual care expenses that are incurred in arranging carers to look after dependants who cannot be left by themselves by reason of age or other special needs.

The **maximum rate claimable** shall be set at the level of the Real Living Wage as identified annually by the Living Wage Foundation.

The allowance can only be claimed in respect of approved duties set out below.

This allowance can also be claimed when undertaking approved duties on behalf of the Joint Authorities.

The following criteria shall also apply:

- Payment is claimable in respect of children aged 15 or under or in respect of other dependants where there is medical or social work evidence that care is required.
- The allowance is not payable to any member of the claimant's household.
- The allowance is restricted to one weekly payment.
- The claim shall cover the time spent at the meeting plus up to one hour for travel to and from the meeting.
- The claim needs to be supported by a receipt.
- The allowance is not payable for meetings of a single party group.
- Any dispute as to entitlement should be referred to the Council's Monitoring Officer for adjudication.

LIST OF APPROVED DUTIES FOR CARER'S ALLOWANCE

The following are the categories of duties which qualify for payment of carer's allowance, where such expenditure has been incurred:

(a) Meetings of the Council, Executive Board, Scrutiny Boards, Community Committees, Statutory Committees, Regulatory Panels, and Advisory and Procedural Committees. This includes meetings held in accordance with the requirements of the Local Government Act 1972, as well as sub-committees or working groups relating to these committees. This applies to a councillor who is a member of a committee or, if not a member, has been invited to attend a meeting to address one or more items of business.

(b) Attendance as the Council's representative at a meeting of any joint authority or of any Committee or Sub-Committee of the body of which the Council is a constituent member.

(c) Attendance as the Council's representative in connection with the discharge of the Council's functions at meetings of outside bodies (excluding local authority-maintained schools), their Committees and Sub-Committees.

(d) Attendance at any other meeting convened by the Council, Executive Board, a committee or Sub-Committee to discuss matters relevant to the discharge of the Council's functions and to which Members of more than one Party Group have been invited.

(e) Attendance at any training session, seminar, presentation, or briefing arranged for all Members of a Committee, Sub-Committee or Panel to discuss matters relevant to the discharge of the Council's functions and to which Members of more than one Party Group have been invited.

- (f) Attendance at site visits arranged by officers or approved by a relevant Committee Chair.
- (g) Attendance by any elected member invited to attend a meeting about matters concerning the discharge of the Council's functions by virtue of their formally designated special responsibility (in accordance with Schedule 1 of the Member Allowances Scheme).
- (h) Attendance by Members of the Executive Board, Chairs of Committees and Sub-Committees or Opposition Group Office Holders concerning the discharge of functions relevant to the work of their portfolio of their committees or sub-committees.
- (i) Attendance before Parliamentary Committees, official bodies and inquiries to give evidence or make representations on the Council's behalf.

Appointments

Date: 17th January 2024

Report of: City Solicitor

Report to: Council

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

This report seeks approval to a number of appointments on various Committees, Boards and Panels.

Recommendations

- a) To approve the change of appointment on the West Yorkshire Pension Board ,Councillor France-Mir to replace Councillor Martin.
- b) To approve the change of appointment on Scrutiny Board (Children and Families), Cllr Amanda Carter to replace Cllr Dawn Seary

What is this report about?

- 1 The proposal is for Council to approve the following appointments
 - Councillor France-Mir to replace Councillor Martin on West Yorkshire Pensions Board.
 - Cllr Amanda Carter to replace Cllr Dawn Seary on Scrutiny Board (Children and Families).

What impact will this proposal have?

- 2 It will ensure that meetings held will have adequate and appropriate membership levels.

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing Inclusive Growth Zero Carbon

- 3 Fully operational and quorate Committees, Boards and Panels and representation on external bodies are in line with the Council's Policies and the priorities.

What consultation and engagement has taken place?

Wards affected:

Have ward members been consulted? Yes No

- 4 Consultation has taken place with the relevant group(s) on the Council.

What are the resource implications?

- 5 There are no specific resource implications associated with this report.

What are the key risks and how are they being managed?

- 6 The key risks would have been lack of representation on local Committees, Boards and Panels. The risk is being managed by the appointment(s) in this report.

What are the legal implications?

- 7 There are no specific legal implications associated with this report.

Options, timescales and measuring success

What other options were considered?

- 8 No other options were considered.

How will success be measured?

- 9 Not applicable.

What is the timetable and who will be responsible for implementation?

- 10 The implementation of the decision would be immediately after the decision is made.

Appendices

- None

Background papers

- None



Report author:
Rachel Wainwright

Tel: 0113 5351963

Climate Emergency Advisory Committee Annual Report

Date: 17th January 2024

Report of: Chief Officer Climate, Energy and Green Spaces

Report to: Full Council

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Summary:

- The Climate Emergency Advisory Committee (CEAC) was introduced following the declaration of the Climate Emergency in March 2019. It is a cross party advisory Committee authorised to consider and make recommendations regarding climate change and sustainability.
- This report provides an annual update on the work of the Climate Emergency Advisory Committee and its working groups. The last report was published in January 2023. This report does **not** provide an update on all climate work undertaken by the council – this will be covered in the annual report that is taken to Executive Board in September 2024
- The main Committee has continued to host open forum, allowing members of the public to present on issues that they wish the Committee to consider either in person, via video link, via pre-recorded video, or submitted text. This is considered an important aspect as it provides an opportunity for public engagement.
- Climate Adaptation is integrated throughout the work of CEAC, with speakers at each main Committee meeting providing information as to how it is featuring amongst their work.
- The development of a forward plan at the start of each municipal cycle allows opportunity to curate the agendas to ensure all areas of climate related work are covered and those with the expertise on subjects can be invited at the earliest opportunity.
- The key themes that have been explored by the Committee since the previous report updating on the Committee's work are:
 - The development of **policy** related to the city's climate emergency response, e.g. Mass Transit, Leeds Food Strategy, Corporate Travel Plan, Inclusive Growth Strategy.

- The implementation and **delivery** of programmes or initiatives related to the city's climate emergency response, e.g. Flood Risk Management, Public Sector Decarbonisation Scheme (PSDS), Woodland Creation.
 - How residents and stakeholders are being **engaged** to shape and accelerate the city's climate emergency response, e.g. communications, Yorkshire and Humber Climate Commission (YHCC), Carbon Disclosure Project (CDP)
- Climate Emergency Advisory Committee working groups allow elected members to explore issues in more depth, often hearing from external speakers as well as officers from across the council. The working groups provide a number of key benefits:
 - Supporting members to be well briefed on climate related areas, improving climate understanding and enabling them to engage in climate-related discussions in a more meaningful way with stakeholders including residents;
 - Providing a forum for 'check and challenge' of progress against a number of key themes as well as supporting the development of policy;
 - Developing cross-party national asks on key climate related issues;
 - Input collectively into local and national consultation responses
- All four Committee working groups have continued unchanged since last year, with the headings remaining as:
 - Food, Biodiversity and Waste working group
 - Infrastructure, Energy and Buildings working group
 - Community and Business Engagement working group
 - Economy and Finance working group
- While the CEAC Main Committee is designed to receive and comment on updates on work that has taken place in addressing climate change, the working groups are designed for constructive feedback on policies and plans still under development.

1. CEAC Main Committee

- 1.1.1 Now in its fifth year of operation, the Climate Emergency Advisory Committee has maintained a hybrid structure, with meetings taking place both virtually and in person. This allows for improved accessibility as well as the reduction of carbon emissions associated with the travel of members and guest speakers. The meeting continues to be broadcast via YouTube, allowing opportunity for the community to access the meeting, both live and to the recording at a later date.
- 1.1.2 As mentioned earlier in the report, members of the public continue to be invited to speak at Open Forum. Those who have spoken in this municipal year are listed within Appendix 2, alongside the responses they have received.
- 1.1.3 In some instances, Open Forum has resulted in further research being undertaken to ensure the committee can reach a well-informed position and advocate for changes to national policy, if appropriate. Open Forum has also allowed a diverse range of views on climate action to be heard, including from residents who wish to raise their disagreements with current national and local policy on climate action. Open Forum therefore provides an important democratic function and enables the committee to

consider the full spectrum of local views when making its recommendations and engaging with the people making or delivering climate policy locally.

- 1.1.4 Over the course of 2023, the main Committee has met a total of seven times.
- 1.1.5 As per the previous year, each of the council's directors received an invitation to attend a main Committee meeting on a rolling basis to provide an overview of how their directorate is supporting the city's response to the climate emergency. This ensures that the Committee has insight into a wide spectrum of work and will help identify areas to explore in more depth as part of next year's work programme. This provides opportunity for the Committee to feedback into key strategies and workstreams that departments are undertaking and provides an opportunity to challenge officers in the work that they are delivering.
- 1.1.6 In November 2023, Leeds City Council was awarded an 'A' grade for the second consecutive year and recognised as one of 119 city authorities across the world leading the way on climate action in a new list published by renowned international authority, the Carbon Disclosure Project.
- 1.1.7 To retain this grading highlights the cross-cutting work being done throughout the council in achieving net zero and ensure that the city continues to lead on climate action in future years. The Committee intends to use the feedback to identify further opportunities of development and areas of focus for the Committee's agenda in the year ahead and asked that the CDP feedback report be brought to a future working group for discussion.
- 1.1.8 A summary of the key themes that were discussed at the main Committee this year is included below.
- 1.2 The development of policy related to the city's climate emergency response
 - 1.2.1 **Mass Transit** was the first topic of the calendar year to be addressed at the main Committee.
 - 1.2.2 Officers spoke about the West Yorkshire Mass Transit programme proposals, as well as updating members on the Council's response to the statutory consultation of the West Yorkshire Mass Transit Vision 2040.
 - 1.2.3 Proposals that were presented highlighted alternative methods of transportation to a car and how environmental responsibility will be integrated into the work through the consideration of biodiversity, use of the natural landscape and place making.
 - 1.2.4 Key areas of discussion focused on how route planning is key to future developments and the importance of the balance between prioritising areas with low car ownership and areas with high car ownership and congestion.
 - 1.2.5 It was agreed that creating attractive alternatives to using the car is key to unlocking opportunities around the city, with many alluding to the fact radial public transport is important to assist the behaviour change to car use and will help to progress the net zero ambition and reducing carbon emissions.

- 1.2.6 Linking into this, the **Corporate Travel Plan** was a key item of interest discussed by members. In addressing movement around the city, and the number of employees Leeds City Council has, it was identified as a key area of development in the work needing to be done to reduce carbon emissions.
- 1.2.7 More in-depth data and statistical research would provide evidence-based reasoning behind the current behaviour change and what is needed to naturally create the modal shift. The right approach and engagement were identified as a key element when developing this work.
- 1.2.8 The Committee noted the barriers within implementing a Corporate Travel Plan and understood that consideration would have to be taken in relation to office locations of employees, the type of work they undertake and the home location of employees.
- 1.2.9 Following the discussion, the Committee agreed that the chair would ask each director to report on their directorate's implementation of the Corporate Travel Plan with the aim of reducing emissions.
- 1.2.10 Having been approved by Executive Board in March 2023, in November an update was brought to the main Committee on the development of the **Leeds Food Strategy**.
- 1.2.11 An extensive action plan has been developed under each of the three missions during this time, with workshops and working groups held to prioritise the first areas of development.
- 1.2.12 The Leeds Food Strategy is a strong example of the partnership work needed to implement the work throughout the city. The involvement of multiple internal departments as well as third sector representatives provides the vital links throughout the communities of Leeds.
- 1.2.13 Members were supportive of the work brought forward to date and echoed the vast workload involved in the ongoing development of the strategy while it is embedded into the city.
- 1.2.14 The Committee noted the reported difficulties in implementing community composting schemes and Members lent their support to the initiative in order to encourage the roll out of community composting across the city.
- 1.2.15 Members also supported the suggestion that the draft report measuring the success of the Food Strategy actions be discussed by the Committee's Food, Biodiversity and Waste working group prior to being presented to the Executive Board in March 2024.
- 1.2.16 The updated **Inclusive Growth Strategy** had recently been updated to reflect the changed economic, political, social and environmental context whilst maintaining a focus on economic growth that benefits everybody within the city.

- 1.2.17 Senior officers were joined by key external partners for the meeting, providing a breadth of information and examples of the work being undertaken throughout the city's digital sector, in reducing carbon emissions.
- 1.2.18 The Committee and speakers noted that developing green skills within West Yorkshire is key to achieving net zero and it is important for businesses to engage with educational establishments to share these opportunities and raise awareness of the green jobs market.
- 1.2.19 The Committee noted the work that had been undertaken to date and requested that within the Social Progress Index a forward programme of future indicators regarding climate change to be designed, when resources permit.
- 1.2.20 Later in the year, the **Net Zero Homes Plan** was welcomed by the main Committee. Members noted the work that had been undertaken by officers to consider how improvement schemes and support can be communicated to residents.
- 1.2.21 The Committee noted that residents require reassurance and access to accurate information, which the Net Zero Homes Plan provided.
- 1.2.22 Work has been done to circulate the wider benefits to residents, such as those of a financial nature, when improving their home efficiency. Understanding the different co-benefits of home retrofit that may appeal to residents has underpinned tailored communications.
- 1.3 The implementation and delivery of programmes or initiatives related to the city's climate emergency response
- 1.3.1 Colleagues from Climate, Energy and Green Spaces attended meetings throughout the year to update the Committee on the substantial work being done to decarbonise infrastructure throughout the city and to explain the support being delivered to residents to make their home more efficient; helping the net zero ambition for the city and their own wellbeing.
- 1.3.2 Highlights were shared of the carbon emissions reductions that had been made to date through the different Public Sector Decarbonisation Schemes and the different types of buildings that had been supported to date including leisure centres, schools and heritage buildings.
- 1.3.3 With extensive information provided on the background to the public decarbonisation work, challenges were highlighted which provided an insight into the barriers and bottlenecks the team face in project delivery.
- 1.3.4 The limited time frame in which to obtain and then use grant funding was used as an example of an additional strain to stretched delivery capacity. Another example, not exclusive to just this area of work, was how external impacts, such as utility company capacity, can also delay projects.

- 1.3.5 Members were pleased to see the volume of work achieved so far and a discussion was had as to what could be done to share the good work and encourage eligible buildings in their wards to enquire about how they can decarbonise their property.
- 1.3.6 The Committee welcomed an update on **Flood Risk Management** in July. Senior officers provided an update on the implementation of the Local Flood Risk Management Strategy, particularly over the last 12 months, as well as future measures proposed for the coming years.
- 1.3.7 Members noted that two key topic areas would be taken to their relevant working groups. The Infrastructure, Planning and Buildings working group would explore surface water incentives further and the Community and Business Engagement working group would consider the current monitoring indicators and improving engagement within the community.
- 1.3.8 Supporting the net zero ambition is the work being done through **Woodland Creation** which has presented, similar to other areas, celebrations and challenges while understanding the needs of the community.
- 1.3.9 The development of woodland and tree planting initiatives has to integrate with other strategies, one of those highlighted by colleagues is linking into the ongoing work within our green spaces to make them places people can safely enjoy. For example, trees provide shading within green spaces during increased temperatures, contributing towards the adaptation work needed within the city.
- 1.3.10 Following the discussion, Committee members agreed to support the tree planting scheme and to engage with ward members and residents to seek sites.
- 1.4 How residents and stakeholders are being engaged to shape and accelerate the city's climate emergency response
- 1.4.1 Although presented as a standalone item at one of the earlier Committee meetings, it has been evident throughout the course of the year that communications and engagement has featured in most meetings and within the working groups.
- 1.4.2 With the limited resource available within the Climate, Energy and Green Spaces team, it was agreed that the work to achieve the Council's net zero ambition has to be a collaborative effort throughout the departments within the Council and as a wider city.
- 1.4.3 At the meeting in March, Committee members recommended that climate literacy training be delivered across the council including to elected members. Due to the current financial challenge the council is facing, it has been noted that additional work needs to be done to identify the resource for this.
- 1.4.4 The Committee noted that a lot of good work is being done to support climate adaptation and feedback from the Committee was that the public's awareness of this

work could be improved – if they were, this could open more opportunities for engagement.

- 1.4.5 Members were particularly keen to understand how community engagement could be developed further and were eager to stress the importance of engaging with residents, particularly those participating in home improvement schemes. This would ensure residents understood the reason for their home alterations, the benefits to them and lessen the risk of engaging with fraudulent contractors and companies.
- 1.4.6 It was welcomed that methods of communications and engagement include virtual and in-person consultations, as the mutual agreement by the Committee is not everybody has the same level of accessibility to resources.
- 1.4.7 The attendance of the Yorkshire and Humber Climate Commission and Leeds Climate Commission later in the year highlighted the key partnership work that Leeds is involved in and the importance of utilising partnerships throughout the region.
- 1.4.8 Discussions were had as to how consistent communications and engagement needs to remain at the heart of the work being done by the council to reach the net zero ambition.
- 1.4.9 The Committee made recommendations to the representatives from the commissions about future priorities that the commissions could focus on and invited them to a future CEAC meeting.

2. CEAC Working Groups

- 2.1.1 Climate Emergency Advisory Committee working groups provide an additional opportunity for elected members to explore issues in more depth, often hearing from external speakers as well as officers from across the council.
- 2.1.2 While the CEAC Main Committee is designed to receive and comment on updates on work that has taken place in addressing climate change, the working groups are designed for constructive feedback on developing policies and plans still under development.
- 2.1.3 The working groups also allow opportunity for discussions and input on regional and national consultations.
- 2.1.4 Each working group's activities and key outputs are summarised below:

2.2 Food, Biodiversity and Waste working group

- 2.2.1 The first Food, Biodiversity and Waste working group of the calendar year was focused on the outcome of the Leeds Food Strategy consultation, prior to the Executive Board meeting. Members were provided opportunity to feedback on the results and better understand, and provide suggestions on, the concerns that had been raised by residents, businesses, local charities and other stakeholders.

- 2.2.2 Continuing with the Food Strategy theme, the next meeting of the working group focused on community growing; identified as one of the objectives within the 'Sustainability and Resilience' mission of the strategy.
- 2.2.3 An in-depth discussion was had to understand the barriers faced within community growing, the different opportunities available and what authority Leeds City Council had in resolving any challenges.
- 2.2.4 Incredible Edible was one example of a partnership operational within communities, having attended a main Committee meeting earlier in the year to highlight their challenges in expanding throughout the city.
- 2.2.5 Suggestions from members focused on community-led initiatives, changes to existing policies within the Council and utilising existing community networks. It was agreed that these areas would be explored in further detail by officers and prioritised accordingly as part of the available resources and timescales required.

2.3 Economy and Finance working group

- 2.3.1 The first Economy and Finance working group of the year received a detailed update from colleagues within the Procurement team which shared the work being done within procurement, alongside structure changes, to reduce carbon emissions.
- 2.3.2 Procurement is an area of priority when addressing net zero, especially emissions which occur indirectly from within supply chains and not as a result of the immediate activity by the council; known as scope 3 emissions.
- 2.3.3 It was a conversation welcomed by the working group members, who provided suggestions to colleagues within Procurement on how emissions can be reduced in a shorter timescale. An example of one of these suggestions made was in relation to increasing the social value percentage within contracts. Members of the working group noted that they would like Procurement to return to the working group during the next municipal year to further support their work reducing emissions within their work.
- 2.3.4 Green Finance (later renamed) was another subject matter brought to the working group throughout the year. Conversations were had amongst members as to how, in reality, this could benefit communities and how impactful this would be in relation to net zero. It was agreed that alternative channels would be identified to better support the kind of investment required.

2.4 Planning, Buildings & Energy working group

- 2.4.1 The Planning, Buildings and Energy working group started the year with the Net Zero Homes Plan (which, as seen earlier in the report has since been developed further) and the latest government support schemes – providing opportunity for members to feedback on the material needed to communicate this at ease with their communities.
- 2.4.2 It was important given the scale of the consultation that the Local Plan Update was a part of the working group once initial consultation results had been evaluated. This

provided a strong indication of the challenges that may present themselves at a later stage of the consultations. Feedback and suggestions were welcomed by officers who committed to returning to the working group throughout the consultation progress.

2.4.3 The Home Improvement Grant (HUG) Scheme was the substantive item at the following working group, brought to members for a briefing, but also for honest feedback, again, ahead of the official introduction. Members provided their insight and understanding to help improve the relevance and relatability of public documentation and communications relating to this work.

2.5 Community and Business Engagement working group

2.5.1 Supporting SME's and communities with accessibility to grants and overcoming barriers has played a key role throughout discussions at the Community and Business Engagement Working Group this year.

2.5.2 External guest speakers from West Yorkshire Chamber of Commerce and Greenwood provided valuable insight into the different challenges and opportunities facing public sector and private sector organisations in working towards net zero.

2.5.3 Members were keen to understand how they could support businesses in obtaining access to funding to make improvements that reduce emissions, however differing policies and conditions of grants often become barriers to some smaller enterprises. A preview of the Business Sustainability Scheme from West Yorkshire Combined Authority was seen as a positive opportunity for many SMEs. Members agreed to help promote this programme and encourage sign up for this.

2.5.4 Leeds 2023 has been a large presence in the city during the last 12 months. With a strong focus on sustainability throughout the year's events, the working group, were keen to understand how the legacy of the events would see sustainability improvements implemented throughout the city; identifying how this can be implanted at future events and sharing best practice with others who run public events.

2.5.5 Engaging with children is often highlighted as a important consideration when communicating climate conversations with communities. The working group heard from officers representing Child Friendly Leeds, while they were refreshing their "12 Wishes" in celebration of their tenth year, and their proposals to have a wish (informed by young people) directly linking to climate and net zero.

2.5.6 Members were supportive of this idea and discussions have continued on a regular basis to understand what additional actions can be taken, including promoting climate friendly activities and opportunities for young people via stalls at events.

3. Conclusion

3.1.1 This year's Climate Emergency Advisory Committee has considered a wide range of issues at the main Committee meetings, referring many issues to its working groups for further examination.

- 3.1.2 The working groups have also evolved to better reflect the key topics that the Committee wanted to explore. CEAC will continue to play a key role in ensuring that the net zero ambition is embedded across the council and will make recommendations for effective action.
- 3.1.3 The Committee has seen that the Council is making significant progress, with the powers and resources available to it, to reduce the city's impact on the environment through its policies and delivery programmes.
- 3.1.4 The Committee recognises that much of the Council's work in this area is objectively ambitious and considered best practice among the local government sector. It notes the 'A Grade' recognition by the CDP that the council has been awarded.
- 3.1.5 The Committee will continue to play an important role to check, challenge, and support the relevant work of different council departments as appropriate to help ensure that the council is leading by example and making progress as fast as practical, with reasonable community and stakeholder engagement and support.
- 3.1.6 The Committee notes that the capacity and capability of the local authority and wider city to deliver faster progress in reducing carbon emissions and adapting to climate change is currently constrained by factors beyond the local authority's control. The Committee has, and will continue to, engage with national policymakers and others to advocate for the changes that would enable Leeds council, communities, and businesses to accelerate action on climate change.

4. Recommendations

- 4.1 To note the contents of the report and the work of the Climate Emergency Advisory Committee throughout the 2022/23 and 2023/24 (to date) municipal year

Appendix 1 – Climate Emergency Advisory Committee - Open Forum submissions

Open Forum Submission Date	Submission Received From	Key Issues Raised	Council Response
28 th November 2022	No Open Forum submissions were received	N/A	N/A
12 th December 2022	No open Forum – special meeting	N/A	N/A
18 th January 2023	Plastic Free Fields	The group's submission was regarding the installation of plastic sports grounds on natural spaces in Leeds. The submission explained the impact that black crumb can have on both animals and humans.	<p>The Committee agreed to raise concerns about the issue of black crumb surfacing with Sports England.</p> <p>The Chair communicated the response from Sports England once received to the original contributor and CEAC.</p> <p>Following further correspondence, relevant officers supported the Chair with additional research and a response regarding further concerns of black crumb surfacing.</p>
	Stephen Roe	The lack of environmental consideration given to planning decisions in a recent development within their local area, and the need for local needs to be met to reduce car emissions.	<p>As the next meeting of the Infrastructure, Planning and Buildings working group was due to discuss the Local Plan Update, the Committee agreed to discuss this issue in greater depth there.</p> <p>At the working group in March, it was identified that the concern raised by Stephen was relevant to the Local Plan Update and the Chair contacted Stephen following this meeting to encourage feedback through the active consultation.</p>
20 th March 2023	The Commitment	William Eccles and Lilla Toth made a representation to the Committee concerning their organisation's objectives and purpose, which included individuals pledging to only vote for candidates	The Committee requested that The Commitment share its report containing their full recommendations, and for an update to be provided in due course as the number of pledges made by Leeds residents increased.

Appendix 1 – Climate Emergency Advisory Committee - Open Forum submissions

		who prioritise addressing the climate emergency.	
	Guiseley Primary School	The Committee received a video presentation with pupils from Guiseley Primary School requesting wildflower seeds.	The Committee noted that Ward Members can use money from MICE (Members Improvements in the Community and the Environment) for such matters and that individual Members were encouraged to liaise directly with primary schools in their ward areas in relation to the provision of wildflower seeds.
6 th June 2023	Suzanne Harbourne	Suzanne requested information on the evidence base used within Leeds City Council and other statutory organisations regarding climate change mitigation and adaptation, and how this is balanced with economic growth and personal liberty.	The required information was sent to Suzanne from the Chair, including the evidence for the climate emergency declaration and the work underway to address this throughout the council. <i>Please see below for additional action.</i>
	Trudie Canavan	Trudie discussed different climate change statistics and policies, and requested further information on how Leeds City Council intends to improve its public consultations.	The Chair responded to Trudie providing an update on the current policies within Leeds City Council and invited Trudie to meet with officers to identify improvements to public consultations. Both Trudie and Suzanne met with the chair and officers at a later stage to discuss the current climate policies and the areas Leeds City Council have influence over, and those which Government have influence over. Feedback was received from both Trudie and Suzanne on public consultations and the Chair confirmed at the November 2023 Main Committee meeting that they would write to every senior officer in the Best Council Leadership Team to let them

Appendix 1 – Climate Emergency Advisory Committee - Open Forum submissions

			know about this conversation, remind them of the important democratic function of consultation and engagement.
	Kate Hutchinson	Kate sent a video presentation regarding Yorkshire Sustainability Week, which took place 3rd – 7th July 2023 and focused on balancing growth and sustainability within the entrepreneurial space.	No further action required.
5 th July 2023	Dan Robinson – Incredible Edible	<p>Dan Robinson provided the Committee with an overview of the work of Incredible Edible (IE), a food growing project which aims to connect communities through food. Discussions with Members focussed on the following matters:</p> <ul style="list-style-type: none"> • Barriers to establishing a group • Locations • Local Parish Councils • Finance 	<p>The Committee noted the contents of the presentation and agreed that the presentation slides and contact details be provided to Members and the Executive Manager, Flood Risk & Climate Resilience, to support future discussions.</p> <p>Members also noted that this issue had previously been discussed by the Food & Biodiversity Working Group and would be progressed through the Food Strategy where appropriate.</p>
18 th September 2023	John Illingworth	Mr John Illingworth provided the Committee with an overview of areas of concern which he felt hindered the city's	Officers from within the Council's Climate, Energy and Green Spaces Team provided a response focusing on the technical asks of John's submission, highlighting the progress Leeds is making towards net zero

Appendix 1 – Climate Emergency Advisory Committee - Open Forum submissions

		zero carbon ambition within Zero Carbon energy Markets	
16 th October 2023	Denise Gaines Marsden	Rooftop Gardens, increasing biodiversity throughout the city through developing rooftops and creating a path for insects.	The Chair responded to Denise confirming that relevant teams and officers would explore opportunities available to do this and what challenges arise currently in doing this. An update will be provided in due course following this work.
	Phil Gees	Hydro-electricity; how can this be implemented in Leeds through working with neighbouring regions	The Chair responded to Phil confirming that officers are looking into the points raised within the submission, including specific sections of water. An update will be provided by the Chair in due course.

EXECUTIVE BOARD

WEDNESDAY, 22ND NOVEMBER, 2023

PRESENT: Councillor J Lewis in the Chair

Councillors S Arif, D Coupar, M Harland,
H Hayden, A Lamb, J Lennox, J Pryor,
M Rafique and F Venner

62 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt from publication on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (A) That Appendix 1 to the report entitled, ‘Delivery of New Affordable Housing at Sugar Hill, Oulton’, referred to in Minute No. 66 be designated as being exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 and be considered in private. This is on the grounds that it contains information relating to the financial or business affairs of particular parties (including the Council). This information is not publicly available from the statutory registers of information kept in respect of companies and charities. It is considered that since this information was obtained through the grant application process then it is not in the public interest to disclose this information at this time. Also, it is considered that the release of such information would, or would be likely to prejudice the Council’s financial interests in relation to other similar transactions. It is therefore considered that in these circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- (B) That Appendix 1 to the report entitled, ‘Eastgate and Harewood Quarter (Phase 2)’, referred to in Minute No. 68 be designated as being exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 and be considered in private. This is on the grounds that it contains information relating to the financial or business affairs of a particular person and affected parties (including the authority holding that information). It is considered that the release of this information is likely to be prejudicial to the commercial interests of both the Council and affected parties and could have a negative impact on negotiations on this matter and/or matters of a similar nature. This information is not publicly available from the statutory registers of information kept in respect of certain

companies and charities. It is therefore considered that in these circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

63 Late Items

There were no late items of business submitted to the Board for consideration.

64 Declaration of Interests

There were no interests declared at the meeting.

65 Minutes

RESOLVED – That the minutes of the previous meeting held on 18th October 2023 be approved as a correct record.

HOUSING

66 Delivery of New Affordable Housing at Sugar Hill, Oulton

The Director of City Development and the Director of Communities, Housing and Environment submitted a joint report providing an update on the Council's ongoing support for the residents of Sugar Hill and Wordsworth Drive, Oulton, and detailing a proposal to continue to work collaboratively with Leeds Federated Housing Association (LFHA) to support the appropriate redevelopment of the site to deliver 70 new affordable homes. The report also set out a recommendation to approve the allocation of a sum from the Council's Affordable Housing Commuted Sums programme to fund a grant to LFHA, which would support the delivery of 30 Affordable Rented homes in total as part of the scheme.

The Executive Member introduced the report, providing an overview of the proposals and details of the work undertaken by the Council and in collaboration with LFHA to support the former residents.

Responding to enquiries, the Board received further information regarding:

- the timing of the proposals, which it was noted were in response to the ongoing engagement with former residents and the desire shown by former residents to return. It was also noted that the proposals would enable the Council to provide a formal commitment to LFHA in relation to the delivery of housing on the site so that the appropriate mix of housing tenure could be determined; and
- the implications for the proposed housing delivery on the site should the allocation from the Affordable Housing Commuted Sums fund not be provided. Specifically, it was noted that the mix of tenure would change, reducing the number of Affordable Rented Homes available, which would in turn reduce the potential for former residents who wanted to rent a home to return.

In addition, assurance was provided on the extensive and ongoing engagement which continued to be undertaken with the former residents, including engagement on how affordable housing on site would potentially be

allocated. It was also noted that consultation would be undertaken on the proposed Local Lettings Policy.

Following consideration of Appendix 1 to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the public part of the meeting, it was

RESOLVED –

- (a) That the Council's continued engagement with former tenants of the Sugar Hill and Wordsworth Close estate and their representatives, be noted; and that the actions undertaken to prevent homelessness following eviction by the previous landlord, and the positive way in which Leeds Federated Housing Association has engaged with previous tenants and supported the remaining protected tenants on the estate following acquisition of the site also be noted;
- (b) That a commitment of £2,824,553 Affordable Housing Commuted Sums funds to Leeds Federated Housing Association, be approved, which will uplift the delivery of Affordable Rented homes on the site from 14 to 30;
- (c) That approval be given for the Council to enter into a grant agreement with Leeds Federated Housing Association on the terms as set out within the submitted report; and that full details of the agreement be delegated to the Director of City Development, in consultation with the Executive Member for Housing;
- (d) That approval be given for the Council to implement a Local Lettings Policy for all of the 30 grant-funded Affordable Rented homes, on the terms as set out within the submitted report, with full details of the agreement being delegated to the Director of Communities, Housing & Environment, in consultation with the Executive Member for Housing.

SUSTAINABLE DEVELOPMENT AND INFRASTRUCTURE

- 67 Connecting Leeds Transport Strategy Action Plan Annual Update 2023**
Further to Minute No. 113, 8 February 2023, the Director of City Development submitted a report which presented the second Annual Progress Report of the Connecting Leeds Transport Strategy (CLTS) Action Plan, covering the period from October 2022 to October 2023. The full Annual Progress Report was detailed at Appendix 1 to the submitted report.

In considering the report, a Member raised several concerns regarding the approach being taken as part of the transport strategy, which he felt was resulting in a reduced level of accessibility to, and around the city centre, and also reduced transport connectivity for communities in the outer areas of Leeds.

Responding to the concerns raised, further detail was provided on a number of areas, as summarised below:

- The extensive consultation which had been undertaken over a number of years as part of the establishment of the strategy was highlighted, together with the actions taken in response to the feedback received. The delivery of infrastructure in the city centre to facilitate faster and more reliable bus services was specifically referenced as an example;
- Clarification was provided on the respective levels of accessibility in the city centre that remained for taxis and private vehicles, with the city centre's car parking offer also being highlighted;
- Emphasis was placed upon how the actions being taken via the strategy aimed to ensure that Leeds has a world class city centre and is an attractive and welcoming environment for all users;
- The high level of activity over the past 12 months on a range of schemes was acknowledged, together with the practical issues arising from the delivery of some schemes in the city centre. However, the benefits from those schemes were highlighted.

The Board also received an update on the recent footfall levels in the city centre. It was noted that people continued to steadily return to the city centre following the pandemic, with the statistics referenced in the meeting evidencing that city centre footfall continued to increase when compared to this time last year.

The teams involved in the delivery of key city centre schemes, such as City Square, over the past 12 months were thanked for their efforts, which it was acknowledged were often being undertaken in challenging circumstances.

RESOLVED –

- (a) That the submitted Annual Progress Report of the Connecting Leeds Transport Strategy - Action Plan 1 (2021 - 2024), including key successes and progress towards objectives, be noted;
- (b) That the funding challenges relating to meeting related ambitions and targets, as outlined in the submitted report, be noted;
- (c) That it be noted that further significant new measures may be required by the end of 2024 in order to meet our net zero targets, and that agreement be given for a further report to be brought to Executive Board to detail these as part of the development of Connecting Leeds Transport Strategy Action Plan 2.

RESOURCES

68 Eastgate and Harewood Quarter (Phase 2)

The Director of City Development submitted a report providing an update on the current position regarding the development of the Eastgate Phase 2 site and which presented the key next steps requiring the Council's approval which looked to ensure that this regeneration opportunity could proceed in a deliverable way.

In presenting the report, the Executive Member provided an update on the current position regarding Phase 2 of the development and highlighted the changing property market conditions which the proposals within the report were looking to respond to.

The Board welcomed the report, with a Member suggesting that the potential for residential provision be explored as part of any future Phase 2 development.

The Chief Executive provided further context on the engagement which had taken place with key partners and the approach which had been taken over the past decade to successfully reconfigure the retail offer in the city. It was also highlighted that the proposals within the report provided an opportunity to complement what had been achieved with a mixed use development.

Following consideration of Appendix 1 to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the public part of the meeting, it was

RESOLVED – That approval be granted to:-

- (a) Progress the heads of terms, as outlined within the submitted report; and
- (b) Delegate to the Director of City Development (in consultation with the Executive Member for Resources) the ratification of the final details and any further amendments to the terms agreed and to the developer selected by Hammerson.

69 Financial Reporting 2023/24 - Quarter 2

The Chief Officer, Financial Services submitted a report which presented the Council's financial position as at the end of the first six months of the 2023/24 financial year. Specifically, the report reviewed the current position against the 2023/24 Budget and provided an update in respect of the Housing Revenue Account (HRA), Council Tax and Business Rates Collection Fund, the Capital Programme and the Treasury Management Strategy. Additionally, the report sought approval of several injections into the Capital Programme.

In presenting the report the Executive Member provided an overview of the key points which included the current forecasting of an overspend of £30.5m for the General Fund as at month 6 of the financial year. In considering this, specific reference was made to the increased demand that continued to be experienced in services relating to Looked After Children, with it being emphasised that this was a national trend. Further detail was also provided on the other key aspects of the Financial Health Monitoring section of the report, the Capital Programme and the Treasury Management Strategy.

In considering the report, it was anticipated that further discussion would be had on such matters when the Board considered the initial budget proposals

in December 2023, and leading up to the budget setting discussion in February 2024.

RESOLVED –

- (a) That in respect of the Financial Health Monitoring 2023/24 – Month 6 (September 2023), as detailed at Appendix A to the submitted report:
- (i) As at Month 6 (September 2023) it be noted that the Authority's General Fund revenue budget is forecasting an overspend of £30.5m for 2023/24 (5.3% of the approved net revenue budget) within a challenging national context, with it also being noted that a range of actions are being undertaken to achieve a balanced budget position;
 - (ii) As at Month 6 (September 2023) it be noted that the Authority's Housing Revenue Account is forecasting an overspend of £1.9m for 2023/24 (0.7% of the approved gross expenditure budget);
 - (iii) It be noted that known inflationary increases, including demand and demographic pressures in Social Care and known impacts of the rising cost of living, including the NJC pay settlement of £1,925 and the JNC pay settlement of 3.5%, have been incorporated into this reported financial position. It also be noted that these pressures will continue to be reviewed during the year and reported to future Executive Board meetings as more information becomes available, and that proposals would need to be identified in order to absorb any additional pressures;
 - (iv) It be noted that where an overspend is projected, directorates, including the Housing Revenue Account, are required to present action plans to mitigate their reported pressures and those of the Council's wider financial challenge where possible, in line with the Revenue Principles, as agreed by Executive Board in 2019;
 - (v) The Month 6 positions with regard to the use of Invest to Save, Covid Backlog and Flexible Capital Receipt resources, be noted, together with the additional planned use of £1m of Capital Receipts in 2023/24 to support transformation projects and deliver savings in addition to the budgeted use approved by the Board in September.
- (b) That in respect of the Capital Programme 2023/24 to 2027/28 – Quarter 2, as detailed at Appendix B to the submitted report:
- (i) The following injections into the Capital Programme, as detailed at Appendix B1 (iii) of the submitted report, be approved:
 - £15,325.8k of grant funding from West Yorkshire Combined Authority (WYCA) for Active Travel Tranche 3 and 4 Schemes;
 - £3,998.0k of DFE Post 16 Capacity Fund Grant for Pudsey Grammar School;
 - £1,474.8k of Disabled Facilities Grant re Additional Allocations for 23-24 and 24-25; and
 - £1,728.3k of other secured external funding contributions.

- (ii) That it be noted that the resolutions above to inject funding of £22,526.9k will be implemented by the Chief Officer Financial Services;
 - (iii) That the latest position on the General Fund and HRA Capital Programme, as at quarter 2 2023/24, be noted;
 - (iv) That the additional Capital Receipts Incentive Scheme (CRIS) allocations to Wards and Community Committees for the period April 2023 to September 2023 of £144.1k, be noted;
 - (v) That the spending priority for investment of the Community Infrastructure Levy (CIL) Strategic Fund, as matched funding contributions for Strategic Highways and Transportation Schemes, be agreed.
- (c) That in respect of the Treasury Management Strategy Update 2023/24, as detailed at Appendix C to the submitted report:
- (i) The update on the Treasury Management borrowing and investment strategy 2023/24, be noted.

ECONOMY, CULTURE AND EDUCATION

70 Friendship Oath with the City of Kharkiv

The Director of City Development submitted a report which sought the Board's approval for a Friendship Oath to be signed between the city of Leeds and the city of Kharkiv in Ukraine to officially mark the development of a more formal link between the two cities and the start of negotiations with the aim of forming a Friendship Agreement.

In presenting the report, the Executive Member provided the Board with an overview of the context which had led to the proposals within the report, including a White Paper Motion resolution of Full Council from 20th July 2022. Also, it was noted that the proposed signing of the Friendship Oath was now scheduled to take place in Prague, rather than Brno, as had been referenced within the submitted report.

In considering this matter, Members highlighted the importance of the support being provided by Leeds to the Ukrainian community via a range of different initiatives, and that the signing of the Friendship Oath would mark the next step in developing further relations with Ukraine and Kharkiv.

Members welcomed and supported the proposals within the submitted report.

RESOLVED –

- (a) That the signing of a Friendship Oath between the city of Leeds and Kharkiv in Ukraine be agreed;

- (b) That the proposal for the Lord Mayor of Leeds to sign the Friendship Oath in the presence of the Mayor of Kharkiv City Council on 2nd December 2023 in the city of Prague, be supported;
- (c) That the start of negotiations with the city of Kharkiv on the terms of a Friendship Agreement with a May 2024 deadline, be approved, with the detail of any Friendship Agreement being subject to securing external funds to support partnership activity;
- (d) That the resolutions of the Board arising from the submitted report be exempted from the Call In process pursuant to paragraph 5.1.3 of the Council's Executive and Decision Making Procedure Rules on the grounds of urgency, as set out in full at paragraphs 10, 23 and 24 of the submitted report.

(The Council's Executive and Decision Making Procedure Rules state that a decision may be declared as being exempt from the Call In process by the decision taker if it is considered that the matter is urgent and any delay would seriously prejudice the Council's, or the public's interests. In line with this, the resolutions contained within this minute were exempted from the Call In process, as per resolution (d) above, and for the reasons as set out within sections 10, 23 and 24 of the submitted report)

COMMUNITIES

71 Cost of Living - Update Report

Further to Minute No. 26, 26 July 2023, the Director of Communities, Housing and Environment submitted a report which provided an update on the cost-of-living situation in Leeds and which reflected upon national policy interventions and the actions being taken by the Council and partners in response to such matters.

The Executive Member introduced the report highlighting the key aspects within it and made specific reference to the work being undertaken in this area by the Council and its partners. The increased demand being faced across a range of related support services was highlighted, together with the impact arising from such increased demand. The proposed programme of work scheduled to provide a range of support over the coming winter months was also specifically noted.

Thanks was extended to those officers and partner organisations involved in the continued provision of services in this area.

RESOLVED –

- (a) That the contents of the submitted report be noted, and that the approach being adopted, be endorsed;
- (b) That it be noted that the Director, Communities, Housing and Environment will be responsible for overseeing and implementing any actions arising from the submitted report.

DATE OF PUBLICATION: FRIDAY, 24TH NOVEMBER 2023

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 5.00PM, FRIDAY, 1ST DECEMBER 2023

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EXECUTIVE BOARD

WEDNESDAY, 13TH DECEMBER, 2023

PRESENT: Councillor J Lewis in the Chair

Councillors S Arif, D Coupar, M Harland,
H Hayden, A Lamb, J Lennox, J Pryor,
M Rafique and F Venner

72 Exempt Information - Possible Exclusion of the Press and Public

There was no information contained within the agenda which was designated as being exempt from publication.

73 Late Items

There were no late items of business submitted to the Board for consideration.

74 Declaration of Interests

Regarding the report entitled, '*Leeds City Council Response on the West Yorkshire Combined Authority Bus Reform Consultation*', Councillors Lamb and Lewis, in the interests of transparency, both respectively drew the Board's attention to their positions on the West Yorkshire Combined Authority, which may at some later stage consider bus reform proposals. However, both Members confirmed that they were considering the report within today's agenda in their capacity as respective Members of the Council's Executive Board. (Agenda Item 7, Minute No. 77 refers).

75 Minutes

RESOLVED – That the minutes of the previous meeting held on 22nd November 2023 be approved as a correct record.

HOUSING

76 Lettings Policy Review 2023-24

The Director of Communities, Housing and Environment submitted a report outlining proposals for consultation to be undertaken on proposed changes to the Council's Lettings Policy. Specifically, the report set out the proposed consultation process and timescales for the implementation of the updated policy and sought the Board's approval to commence consultation.

In presenting the report, the Executive Member highlighted the significant increase in demand for social housing which had been experienced in Leeds since the policy was last reviewed in 2019. Also, further detail was provided on a number of implications arising from that increased demand. As such, it was noted that the proposed changes to the policy aimed to adapt to the circumstances now being experienced and to ensure that priority was given to customers with the greatest housing need. Also, further detail was given on

the proposed consultation exercise and the associated communications campaign.

Responding to a Member's enquiry regarding the priorities of the service, it was highlighted that the report was proposing a consultation exercise, and that the proposals intended to be submitted to the Board next year would respond to the consultation outcomes. However, it was also highlighted that whilst the Policy is based upon prioritising customers with housing need, the outcomes from the review would aim to maximise the number of people that it could help. Members also acknowledged the fact that residents wanted to be Council tenants, which was seen as a positive reflection upon the service being provided by the Council.

RESOLVED –

- (a) That the consultation plan, as set out in section 17 of the submitted report on the proposed changes to the Council's lettings framework, be approved;
- (b) That a report be submitted to Executive Board in summer 2024 setting out the results of the consultation exercise, including a full equality impact assessment and which seeks approval for the implementation of a revised Lettings Policy;
- (c) That an extension to the suspension of the Date of Registration and Tenant Transfer quotas be approved until the new lettings policy is approved.

SUSTAINABLE DEVELOPMENT AND INFRASTRUCTURE

77 Leeds City Council Response on the West Yorkshire Combined Authority Bus Reform Consultation

The Director of City Development submitted a report presenting the proposed Leeds City Council formal response to the statutory consultation being undertaken by the West Yorkshire Combined Authority (WYCA) on their Bus Reform proposals. The report also provided a response to the White Paper Motion resolution of Full Council of 15 November 2023.

By way of introduction, the Executive Member highlighted that the submitted report provided the Council's formal response to the consultation exercise and in doing so provided formal support for the franchising proposals outlined.

The Board discussed the options which had been put forward for consultation. In doing so, a Member raised a number of concerns in relation to the franchising proposals submitted and confirmed that in their opinion the 'Enhanced Partnership Plus' model was the pragmatic approach to take. In response, the Board received further detail on the reasons why it was being proposed that the Council provided its formal support for the franchising option.

RESOLVED –

- (a) That the contents of the submitted report, as requested by Full Council on 15th November 2023, be noted, and that the response as set out in the draft letter (Appendix A to the submitted report) and the detailed response to the Questionnaire (Appendix B), be endorsed;
- (b) That the process going forward, as outlined in the submitted report, be endorsed, and that the Mayor be supported in the final decision;
- (c) That approval be given for the decisions from the submitted report to be exempted from Call In, pursuant to paragraph 5.1.3, Part 4 of the Council's Constitution, on grounds of urgency, as referenced in full at paragraphs 25 – 27 of the submitted report.

(The Council's Executive and Decision Making Procedure Rules state that a decision may be declared as being exempt from the Call In process by the decision taker if it is considered that the matter is urgent and any delay would seriously prejudice the Council's, or the public's interests. In line with this, the resolutions contained within this minute were exempted from the Call In process, as per resolution (c) above, and for the reasons as set out within sections 25 - 27 of the submitted report)

(Under the provisions of Council Procedure Rule 16.5, Councillor Lamb required it to be recorded that he voted against the decisions referred to within this minute)

ADULT SOCIAL CARE, PUBLIC HEALTH AND ACTIVE LIFESTYLES

78 Leeds Play Sufficiency

The Director of City Development and the Director of Children and Families submitted a joint report providing an overview of the first Leeds Play Sufficiency Assessment which had been undertaken and which also presented future development proposals in relation to play sufficiency. The report sought the Board's endorsement of the Play Sufficiency priorities as outlined, together with the appointment of a 'Play Champion' to raise awareness of Play Sufficiency and to support the work of Play Sufficiency across all Council directorates.

By way of introduction, it was noted that the report was being presented jointly on behalf of the Executive Member for 'Adult Social Care, Public Health and Active Lifestyles' and the Executive Member for 'Children's Social Care and Health Partnerships'. Also, it was noted that Leeds was the first city in England to undertake a play sufficiency assessment, which aimed to assess, improve and protect children's opportunities to play through a range of actions and via a multi-agency approach. The report presented nine play sufficiency priorities for the Board's consideration.

A Member raised concerns regarding the proposals within the report and highlighted that during this time of financial challenge, the Council had more urgent areas that should be prioritised ahead of such proposals. As an

alternative, it was suggested that such an initiative could be progressed via a more locally based approach such as through Community Committees.

In response, the Board received further information in support of the proposals, including how they were consistent with the Council's ambition to be a Child Friendly City and the principles of being a Marmot city. Also, emphasis was placed upon how the proposals would aim to deliver a more co-ordinated approach to the provision of play opportunities across different sectors and how it was a preventative initiative given the importance of children's right to play, particularly when considering the emerging impact of the pandemic upon children, with the Director of Public Health's 2022 Annual Report into related matters being specifically referenced. Also, it was noted that the proposals were not seen as being particularly resource intensive, with it being confirmed that given the scale of the financial challenges faced, should these proposals not be delivered, then this would not remove the need for the Council to make very difficult financial decisions in relation to the services it provided.

RESOLVED –

- (a) That the Play Sufficiency priorities, as set out in the submitted report, which directly link to Child Friendly Leeds Wish 2, the new play priority in the refreshed Children and Young People's Plan and the Physical Activity Ambition, be supported and endorsed;
- (b) That the Executive Member for Children's Social Care and Health Partnerships be appointed as a 'Play Champion' to raise awareness of Play Sufficiency and to support the work of Play Sufficiency across all directorates of Leeds City Council;
- (c) That agreement be given for the 'Play Champion' to help drive the development of the Play Sufficiency Action plan and to provide an annual oversight of progress to the Executive Board;
- (d) That support be given to the embedding of the Play Sufficiency principles and recommendations within the Priority Neighbourhood Partnership Plans;
- (e) That the contents of the submitted report be noted, with it also being noted that the responsible officers for such matters are the Chief Officer of Children and Families and Chief Officer Operations and Active Leeds.

(Under the provisions of Council Procedure Rule 16.5, Councillor Lamb required it to be recorded that he voted against the decisions referred to within this minute)

CHILDREN'S SOCIAL CARE AND HEALTH PARTNERSHIPS

79 Outcome of statutory notice on a proposal to change the age range at Rothwell Primary School, from 3-11 years to 4-11 years and permanently close the nursery.

Further to Minute No. 36, 20th September 2023, the Director of Children and Families submitted a report which presented the outcome of a statutory notice published on 6th October 2023 in respect of a proposal to change the age range of Rothwell Primary School from 3-11 years to 4-11 years and to permanently close the school nursery with effect from 1st January 2024. The report sought a final decision from the Board in respect of this proposal.

Members supported the proposals within the submitted report.

RESOLVED –

- (a) That the outcome of the statutory notice period, as detailed within the submitted report, be noted;
- (b) That the recommendation to change the age range at Rothwell Primary School from 3- 11 years to 4-11 years and permanently close the school nursery, with effect from 1 January 2024, be approved;
- (c) That approval be given for the decisions from this report to be exempted from the Call-In process, for the reasons as set out in paragraph 29 of the submitted report;
- (d) That it be noted that the responsible officer for the implementation of such matters is the Head of Learning Systems.

(The Council's Executive and Decision Making Procedure Rules state that a decision may be declared as being exempt from the Call In process by the decision taker if it is considered that the matter is urgent and any delay would seriously prejudice the Council's, or the public's interests. In line with this, the resolutions contained within this minute were exempted from the Call In process, as per resolution (c) above, and for the reasons as set out within section 29 of the submitted report)

LEADER'S PORTFOLIO

80 Best City Ambition - 2024 Update - Initial proposals

Further to Minute No. 37, 20th September 2023, the Director of Strategy and Resources submitted a report which presented the initial proposals for an update of the Leeds Best City Ambition and sought the Board's agreement to begin the associated formal consultation process including referral to the Strategy and Resources Scrutiny Board, as required by the Council's Budget and Policy Framework Procedure Rules.

In presenting the report, the Leader highlighted that the proposed update of the Best City Ambition had incorporated the findings from the LGA Peer Review follow up visit earlier in the year. Also, it was noted that the Ambition

looked to continue working in a co-ordinated way with partner organisations across the city, and whilst the Council and its partners may have less resources available, it was emphasised that the update would reflect that the vision and ambition for Leeds still remains.

A Member made enquiries about the criteria being used to monitor whether the aims set through the Best City Ambition were being achieved and how Leeds would measure whether it was progressing to become the best city that it could be. In response, further detail was provided, with it being noted that whilst it was felt that there was no single metric to evidence this, the use of the Social Progress Index, providing a group of indicators, would be key moving forward and would enable Leeds to benchmark progress against comparators. Specific examples of progress being made in Leeds were also highlighted such as statistics regarding job growth, progress towards net zero and the work being undertaken in relation to homelessness and rough sleeping.

RESOLVED –

- (a) That the Best City Ambition initial proposals, as presented within the submitted report be noted and that approval be given for the commencement of a public consultation exercise on those initial proposals;
- (b) That the Best City Ambition initial proposals be referred to the Strategy and Resources Scrutiny Board for consideration;
- (c) That it be noted that the Director of Strategy and Resources will, following consultation, be responsible for the production of the final Best City Ambition update proposals, scheduled to be received by Executive Board in February 2024.

(The matters referred to within this minute, given that they were decisions being made in accordance with the Budget and Policy Framework Procedure Rules, were not eligible for Call In, as Executive and Decision Making Procedure Rule 5.1.2 states that the power to Call In decisions does not extend to those decisions being made in accordance with the Budget and Policy Framework Procedure Rules)

81 Proposed Budget for 2024/25 and Provisional Budgets for 2025/26 and 2026/27 and Revenue Savings Proposals for 2024/25 to 2026/27
(A) Proposed Budget for 2024/25 and Provisional Budgets for 2025/26 and 2026/27

The Chief Officer Financial Services submitted a report presenting the initial proposals for the Council's 2024/25 budget, which subject to Executive Board's approval, was scheduled to be submitted to the respective Scrutiny Boards for their consideration and review, with the outcome of their deliberations being reported to Executive Board in February 2024, with the proposals also being made available for public and stakeholder consultation as part of a wider engagement process. In addition, the report invited the Board to note the Council's provisional budget position for 2025/26 and

2026/27, and also sought the Board's approval for Leeds to become a member of the 2024/25 Leeds City Region Business Rates Pool, should the application to form a pool be successful.

In presenting the report, the Leader noted that the initial budget proposals were being submitted to the Board ahead of the Government's forthcoming publication of the Local Government Finance Settlement.

In response to a specific enquiry regarding the total amount that the Council would be spending on debt in the next financial year, it was undertaken that confirmation of that sum would be provided to the Member in question.

Responding to a concern raised, Members received further information on the timeframes for the proposed consultation exercise. In considering this matter, the difficulties of conducting consultation over the Christmas period were acknowledged, however, it was highlighted that given the external timetable being worked to, the consultation period lasted as long as possible whilst at the same time accommodating the required lead in timescales for the February Executive Board and Council meetings.

RESOLVED –

- (a) That it be noted that the Proposed Budget for 2024/25, as presented in the submitted report is based upon the approval and delivery of £65.8m of directorate savings for 2024/25, £58.4m of which have been brought to this Board through the accompanying reports, '*Revenue Savings Proposals for 2024/25 to 2026/27*' at its October 2023 meeting and as part of today's agenda;
- (b) That agreement be given to consultation being undertaken on the Proposed Budget for 2024/25, which includes the proposed 2.99% increases in core Council Tax and the 1.99% increase in the Adult Social Care precept. Further to this, agreement be given for these budget proposals to be submitted to Scrutiny and for wider consultation with stakeholders;
- (c) That the provisional budget position for 2025/26 and 2026/27, as presented in the submitted report, be noted, with it also being noted that further savings proposals to address the updated estimated budget gaps of £60.6m and £46.1m for 2025/26 and 2026/27 respectively will be reported to future meetings of this Board;
- (d) That should the application to form a 2024/25 Leeds City Region Business Rates Pool be successful, approval be given for Leeds City Council to become a member of the proposed Pool and to act as lead Authority for it; with it being noted that the establishment of this new Pool will be dependent upon none of the other proposed member Authorities choosing to withdraw within the statutory period after designation.

(B) Revenue savings proposals for 2024/25 to 2026/27

Further to Minute No. 57, 18th October 2023, the Chief Officer Financial Services submitted a report presenting revenue savings proposals following ongoing review processes which continued to be undertaken across Council services. The proposals were presented as either 'Business as Usual' savings for the Board's information, with decisions to give effect to those being taken by the relevant Director or Chief Officer, or as 'Service Review' proposals, in which the report sought approval for consultation to commence, where required, with decisions to give effect to those proposals being taken by the relevant Director or Chief Officer following such consultation and taking account of the outcomes from it.

RESOLVED –

- (a) That the 'Business as Usual' savings, as presented within the submitted report, be noted, with it also being noted that decisions to give effect to them shall be taken by the relevant Director or Chief Officer in accordance with the Officer Delegation Scheme (Executive functions);
- (b) That agreement be given for consultation to commence, where required, on the 'Service Review' savings proposals put forward, with it being noted that decisions to give effect to them shall be taken by the relevant Director or Chief Officer, following any consultation period, in accordance with the Officer Delegation Scheme (Executive functions) and decision-making framework, save where the Leader or the relevant Portfolio Holder has directed, or the Director considers that the matter should be referred to Executive Board for consideration;
- (c) That with regard to the Service Review savings proposal, 'Thwaite Mills – closure of the facility and surrender of the release', agreement be given to delegate decisions required to implement the lease surrender to the Director of City Development;
- (d) That it be noted that the savings proposals for 2024/25, as presented in the submitted report, combined with the savings proposals brought to the Executive Board at its October 2023 meeting, support a draft balanced budget for 2024/25 and the Council's financial position for the following two years, as set out in the accompanying report elsewhere on the submitted agenda entitled, '*Proposed Budget for 2024/25 and Provisional Budgets for 2025/26 and 2026/27*';
- (e) That it be noted that further savings will be required to close the Council's estimated budget gap in the years 2025/26 and 2026/27, with it also being noted that proposals will be brought to future meetings of this Board.

(Under the provisions of Council Procedure Rule 16.5, Councillor A Lamb required it to be recorded that he abstained from voting on the decisions referred to within this minute)

(The resolutions referred to within Minute No. 81(A) (a), (b) and (c), given that these were decisions being made in accordance with the Budget and Policy Framework Procedure Rules, were not eligible for Call In, as Executive and Decision Making Procedure Rule 5.1.2 states that the power to Call In decisions does not extend to those decisions made in accordance with the Budget and Policy Framework Procedure Rules. However, the resolutions referred to in Minute No. 81(A) (d) and also 81(B) (a) – (e) were eligible for Call In, given that these were decisions not being taken as part of the Budget and Policy Framework Procedure Rules)

RESOURCES

82 Financial Reporting 2023/24 - Month 7 (October)

The Chief Officer Financial Services submitted a report which presented the Council's financial position as at the end of the first 7 months of the 2023/24 financial year. Specifically, the report reviewed the current position against the 2023/24 Budget and provided an update in respect of the Housing Revenue Account (HRA) and the Council Tax and Business Rates Collection Fund.

In presenting the report the Executive Member provided an overview of the key points which included the current forecasting of an overspend of £35.3m for the General Fund as at month 7 of the financial year.

In considering this, specific reference was made to the increased demand that continued to be experienced in services relating to Children Looked After. Regarding the national arrangements for the provision of funding for Local Authorities in this area, Members received an overview of the actions that continued in raising the Government's awareness of the issues being experienced across the sector. Also, the importance of the cross-party and collective approach being taken towards such matters was highlighted, with an undertaking that this dialogue would continue.

A Member highlighted concerns regarding the management of the budget pressures that continued to be felt within the Children and Families directorate. In response, the Board was assured that the management of this was the priority issue for the Council's leadership team and whilst the range of cross-directorate activity would continue to address the budgetary challenges faced wherever possible, the Council would continue to deliver its safeguarding responsibilities. It was also confirmed that appropriate political oversight of the actions being taken was in place. The scale of the challenge was emphasised, and as a result it was highlighted that the actions being taken were part of a wider approach towards the stabilisation of the directorate budget.

It was also reiterated that the challenges being faced in Leeds were not a result of the way in which such matters were being managed but were part of the impact felt nationally as a result of significant increases in demand and costs, together with the increased complexity of need that continued to be experienced. An overview of the key reasons for that increased demand was

provided together with examples of where significant increases in costs were being experienced.

RESOLVED –

- (a) That it be noted that at Month 7 of the financial year (October 2023) the Authority's General Fund revenue budget is forecasting an overspend of £35.3m for 2023/24 (6.2% of the approved net revenue budget) within a challenging national context, with it also being noted that a range of actions are being taken to address this position. However, that it also be noted that reserves will have to be used to mitigate any forecast overspend at the year end;
- (b) That it be noted that at Month 7 of the financial year (October 2023) the Authority's Housing Revenue Account is forecasting an overspend of £1.3m for 2023/24 (0.5% of the approved gross expenditure budget);
- (c) That it be noted that known inflationary increases, including demand and demographic pressures in Social Care, known impacts of the rising cost of living, including the NJC pay settlement of £1,925 and the JNC pay settlement of 3.5%, have been incorporated into the reported financial position, as submitted. That it also be noted that these pressures will continue to be reviewed during the year and reported to future Executive Board meetings as more information becomes available, and that proposals would need to be identified to absorb any additional pressures;
- (d) That it be noted that where an overspend is projected, directorates, including the Housing Revenue Account, are required to present action plans to mitigate their reported pressures and those of the Council's wider financial challenge where possible, in line with the Revenue Principles as agreed by Executive Board in February 2023 through the annual Revenue Budget report.

ECONOMY, CULTURE AND EDUCATION

83 Special Educational Needs and Disabilities (SEND) - Education, Health and Care Plans (EHCP) - Review Process - Update Report

Further to Minute No. 60, 18th October 2023, the Director of Children and Families submitted a report which provided an update on the work which had been undertaken since the initial report regarding the review into the assessment and provision of Education, Health and Care Plans (EHCP) in Leeds was considered by the Board in October 2023. Further to this, the report presented the planned activity to be undertaken as the next stage of the review process.

The Executive Member highlighted the significant rise in the number of children and young people applying for EHCPs together with an increase in the complexity of cases coming forward. The range of support being delivered to those children and young people with EHCPs was also highlighted, and it

was noted that the report presented the actions being taken in Leeds to address the challenges faced.

Responding to a specific enquiry, officers undertook to provide the Member in question with details of the cost of the related external review work which had been commissioned. Also, in response to an enquiry, further details were provided on the value of the outcomes arising from that piece of work, which in addition to enabling the direct involvement of partners including children and young people, parents and carers and other key stakeholders, it had also provided a clear and robust action plan to deliver the improvements required. Finally, it was emphasised that the external review had provided an independent perspective and enabled the Authority to gain access to specialist experience in this area.

In acknowledging the increased demand being experienced nationally, a Member sought further detail on the how Leeds had managed the EHCP process in the past and the extent to which that had impacted upon the current position. In response, the significant increase in demand and complexity of cases that Leeds had experienced both during and post-pandemic was reiterated, and it was acknowledged that this had affected the ability to meet the need which existed. However, it was noted that through the review work which had been commissioned and the associated actions being undertaken, the Council was determined to deliver the improvements required to ensure better outcomes for children and families.

RESOLVED –

- (a) That the proposed outline of future rapid review activity around the review of EHCP processes, as detailed within the submitted report, be noted;
- (b) That the need to ensure that the views and experiences of children, young people, parents and carers are at the heart of future arrangements, be endorsed;
- (c) That the proposed changes in process and compliance which are due to be delivered with a view to securing improvements in experience and service for children and young people, be endorsed.

DATE OF PUBLICATION: FRIDAY, 15TH DECEMBER 2023

LAST DATE FOR CALL IN OF ELIGIBLE DECISIONS: 5.00PM, FRIDAY, 22ND DECEMBER 2023

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COUNCIL MEETING – 17TH JANUARY 2024

NOTICE OF:	Reference No:	Date Received:	Date Forwarded:
White Paper	WP1	8/1/2024	9/1/2024

Submitted by:	Councillor Neil Buckley
Relevant Board/Regulatory Panel:	Executive Board
Executive Member/Chair:	Executive Member for Sustainable Development and Infrastructure
Relevant Director	Director of City Development

This Council is concerned by the current approach to transport policy in our district centres and the city centre. Instead of making it easier for people to get where they want to go, this administration seems intent on pursuing a “Disconnecting Leeds” strategy which is increasingly ineffective, anti-motorist, and damaging to the local economy.

Proposals to introduce parking charges in Guiseley and Rawdon, Wetherby, and Adel and Wharfedale wards would harm outer areas, discouraging people from visiting our district centres and local attractions. Council is concerned that similar proposals to introduce charges may follow in other district centre cars parks in Calverley and Farsley, Ardsley and Robin Hood, and Pudsey. This short-sighted policy comes at a time when the local buses serving outer areas are more unreliable than ever, with timetable changes and cuts to routes that have made travelling to and from these areas of Leeds much more difficult.

Meanwhile our City Centre is frequently in a state of gridlock, particularly around the railway station, with visitors to Leeds often left confused and frustrated by new road layouts and disruption.

This Council calls for a rethink of the city’s approach to transport policy and strategy, and asks that a report is brought to Executive Board setting out options that will achieve the following:

- Improved connectivity to, from, and within our town and district centres;
- Cancellation of any and all plans to introduce new charging in town and district centre car parks, parks and attractions;
- A pause to any future planned transport schemes in the city centre while a review into their effectiveness is conducted, drawing on lessons learned from disruption caused by recent schemes;
- Making the city centre more accessible by car for shoppers, theatre, restaurant and bar goers, so that all can enjoy our amazing city centre.

Councillor Neil Buckley

Deadlines for submission

- White Papers - 10.00 am on the day before the issue of the Summons
Questions - 10.00 am on Monday before the meeting
Amendments - 10.00 am on the day before the meeting
(including references back)

(All submissions should be made to Governance Services for receipt to be recorded and distribution made)



COUNCIL MEETING – 17th JANUARY 2024

NOTICE OF:	Reference No:	Date Received:	Date Forwarded:
White Paper	WP2	8/1/24	9/1/24

Submitted by:	Councillor Wayne Dixon
Relevant Board/Regulatory Panel:	Executive Board
Executive Member/Chair:	Executive Member for Climate, Energy, Environment & Green Space
Relevant Director	Communities, Housing and Environment

This council agrees that, subject to legal considerations, community sports clubs in Leeds shall be granted the right to lease their sports grounds owned by the local authority on a long-term lease at a peppercorn rent – giving clubs long term security of tenure necessary to grow.

Councillor Wayne Dixon

Deadlines for submission

- White Papers - 10.00 am on the day before the issue of the Summons
- Questions - 10.00 am on Monday before the meeting
- Amendments - 10.00 am on the day before the meeting
(including references back)

(All submissions should be made to Governance Services for receipt to be recorded and distribution made)

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COUNCIL MEETING – 17th JANUARY 2024

NOTICE OF:	Reference No:	Date Received:	Date Forwarded:
White Paper	WP3	8/1/24	9/1/24

Submitted by:	Councillor Mary Harland
Relevant Board/Regulatory Panel:	Executive Board
Executive Member/Chair:	Executive Member (Communities)
Relevant Director	Director of Communities, Housing and Environment

This Council calls on the Government to extend the Household Support Fund (HSF) before it runs out in March 2024.

Council notes the fund provides a lifeline to tens of thousands of households in Leeds struggling to afford energy, food, clothing and other essentials. Council is concerned that across Leeds families are living under the threat of losing this vital lifeline, especially given one in five children in Leeds are living in poverty.

Council further notes many charities and third sector organisations in Leeds depend on HSF to deliver emergency cost of living support to families who are at risk of financial hardship.

Council is deeply concerned that the Government did not use its Autumn Statement or draft Local Government Finance Settlement to confirm an extension of the fund, and therefore calls for the Government to provide urgent clarity and reassurance to these families, and extend the Household Support Fund beyond its current end date of March 2024.

M Harland

Deadlines for submission

- White Papers - 10.00 am on the day before the issue of the Summons
 - Questions - 10.00 am on Monday before the meeting
 - Amendments - 10.00 am on the day before the meeting
- (including references back)

(All submissions should be made to Governance Services for receipt to be recorded and distribution made)

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